Introduction to New Relocation Planning Tool

August, 2007

New Moving Tools

- MilitaryHOMEFRONT
  - Plan My Move
  - MilitaryINSTALLATIONS
  - MilitaryHOMEFRONT Moving Section
- Military OneSource
  - Redesigned & Improved Military OneSource
  - Relocation Essentials

MilitaryHOMEFRONT

- Portal Page

  http://www.militaryhomefront.dod.mil/moving or
  http://www.planmymove.org or
  http://www.planmymove.dod.mil
- Ability to find information in several ways
  - Select Installation Overview
  - Plan My Move
  - MilitaryINSTALLATIONS
  - Moving 101
- Home page still undergoing revisions

MilitaryHOMEFRONT - U.S. Department of Defense - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites

Address http://www.militaryhomefront.dod.mil/portal/page/itc/MHF/MHF_HOME_1?section_id=20.40.500.400.0.0.0.0.0

Go Links

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In This Section

- Moving Home
- Installation Overview
- Relocation Budget Planner
- Moving 101
- Additional Resources

Military INSTALLATIONS

Locate services and installations

QOL Resources

- Casualty Assistance
- DoD Job Search
- Glossaries
- Heroes to Hometowns
- Legislation, Policies & Guidance
- Link To Us
- Military Community Directory
- MilitaryHOMEFRONT Forum
- Newsletter Archives
- Personnel Locators
- Related Links
- Reports
- RSS Feeds
- Suggest-A-Link

Subscribe to the MilitaryHOMEFRONT to stay informed.

MILITARY ONESOURCE
1-800-342-9647
Available 24/7

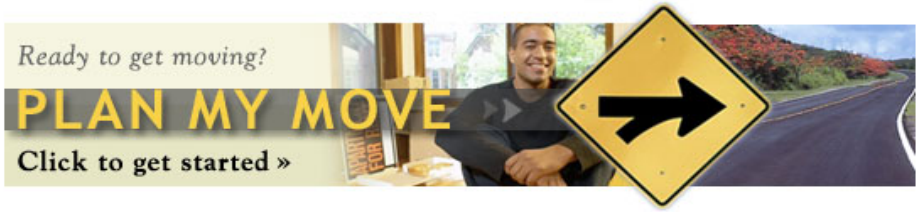
Scrolling News Banner

Take charge of your PCS move!

Military life involves moving - there is no way around it. That's why MilitaryHOMEFRONT has introduced *Plan My Move*, a powerful new set of tools to help you and your family make your next move a smooth one.

Through *Plan My Move*, you'll have access to these features and more:

- Customizable Calendar
- To Do Lists
- Departure & Arrival Checklists
- Overseas specific information
- Reliable resources focused on the community outside the gate
- Installation Overviews including local weather, maps, photos and informative topics such as household goods, check-in procedures, employment and child care
- Assistance moving with a family member who has special needs



Have you moved enough to already know the ropes? Skip the customizable tools and start getting to know your new installation.

Installation Overviews »

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Legislation, Policies & Guidance
Link To Us
MHF Media Spotlight
Military Community Directory
MilitaryHOMEFRONT Forum
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Have you moved enough to already know the ropes? Skip the customizable tools and start getting to know your new installation.

Installation Overviews »

For a complete directory and locations of programs and services at an installation visit *MilitaryINSTALLATIONS*, another helpful application from MilitaryHOMEFRONT.

Directories & Maps »

New to the military? It's never too early to prepare for your first relocation. The key to a successful move is proper planning. Moving 101 gives you a jump start!

Moving 101 »

Printer Friendly »

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Military HOMEFRONT

Troops & Families | Leadership | Service Providers

PLAN MY MOVE

Military OneSource 24/7 family assistance 1-800-342-9647

stallation Overview - Select desired Branch of Service and Installation for the display of a detailed "Installation Overview".

Army | Marine Corps | Navy | Air Force | Defense Logistics Agency

nited States Army

n the United States

Alaska	Fort Richardson
	Fort Wainwright, Alaska
Alabama	Anniston Army Depot
	Fort Rucker
	Redstone Arsenal
Arkansas	Pine Bluff Arsenal
Arizona	Fort Huachuca
	Yuma Proving Ground
California	Fort Irwin
	Presidio of Monterey (DLI/FLC)
Colorado	Fort Carson

Overseas

Belgium	U.S. Army Garrison - Brussels
	USAG BENELUX/SHAPE-Chievres
Germany	Ansbach, United States Army Garrison
	Bamberg, United States Army Garrison
	Baumholder, United States Army Garrison
	Darmstadt, United States Army Garrison
	Friedberg/Giessen Depot
	Garmisch, United States Army Garrison
	Grafenwoehr (Vilseck), United States Army Garrison
	Hanau
	Heidelberg, Schwetzingen, Germersheim

tp://apps.mhf.dod.mil/pls/psgprod/f?p=107:5:2281640653348637::::url:type=external|url=http%3A//www.militaryonesource.com/skin
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PLAN MY MOVE

Military OneSource 24/7 family assistance 1-800-342-9647

Anniston Army Depot MAP

Jump down to the Overview Select another Overview

7 Frankford Ave.
Building 94
Anniston, AL 36201-4199
Phone 256-235-7445
Phone (DSN) 571-7445

Local Day, Time & Weather Conditions

Monday August 13, 2007 07:31 CST

Anniston, AL (36201)
Updated Mon, 13 Aug 2007 07:27:45 CDT

Fog. Mild.

75°F
Feels Like 73°F

Wind	From N (0°) at 0.00 mph
Humidity	94%
Pressure	29.98 in.
Dew Point	73°F
Visibility	1.50 miles

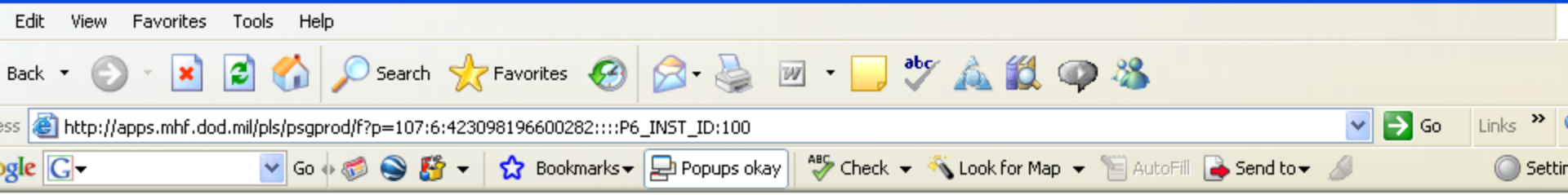
Contact Information | Major Units | Print Booklet | Community Information

More Information

Check-in Procedures
Child Care
Deployment Support
Directions to Installation
Education - General Overview
Education - Local Schools
Education - Special Education/
Education - Training (College/Technical)
Emergency Assistance
Employment - Overview
Financial Assistance
Health Care - Overview
Health Care - Special Needs
Household Goods - Overview
Household Goods - Shipping P
Housing - Government
Housing - Overview
Housing - Temporary
Legal Assistance
Loan Closet
Motor Vehicles
Relocation Assistance
Youth Services

To see photos of this installation, c

Internet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he Army Community Service (ACS) Relocation Office is located in Building 94 on Facilities Blvd. Whether you are military or a Department of Defense civilian employee elcome packet by contacting ACS at (256) 741-5247 or DSN 312- 571-5247 or visiting the ACS web site. Relocation services available include: Newcomer's Welcome B ending Closet, PCS Sponsorship Briefing, Auto Maps, Deployment and Mobilization support, and individual counseling.

ritical Installation Information

Anniston Army Depot does not have base housing.
Anniston Army Depot does not have a child development center. Plans for a Child Development Center are in the development stage at this time.
Financial Assistance: Army Emergency Relief (AER) provides emergency financial assistance in the form of no interest loans, grants, part loan or part grant. Personne assistance include active duty and retired Army personnel and their dependents; spouses and orphans of eligible Army personnel who died while on active duty or afte members of the Army National Guard (ARNG); and the U.S. Army Reserve (USAR) on continuous active duty for more than 30 days and their dependents or who have 60. Contact the AER Officer in Building 94, or call (256) 741-5247 or DSN 312-571-5247 for more information.

Additional Resources

- Per Diem Travel and Transportation Committee -- Check for questions on allowances and entitlements.
- DEERS
- Defense Finance and Accounting Service
- DoD Schools
- DoD Military Student
- DoD Commissaries
- Stars and Stripes
- The CIA World Factbook
- Military.Com
- OSD Reserve Affairs
- MyArmyLIfeToo
- Army Home Page
- National Guard Family
- United States Army Recruiting Command
- U.S. Army Cadet Command -- Official QOL Web Site

Plan My Move

- **A Planning Calendar** pre-populated with useful information that can be customized.
- **Local Installation and Major Unit Listings points of contact (POCs**) -- for the current duty station and the new one.
- **Comprehensive Installation Overviews –** including photo galleries, contacts and major unit listings.
- **Relocation Pay and Allowance information** and links to the IRS Form 3903 which helps itemize moving expenses for tax deductions.
- **Decision Tools** based on data from military and civilian comparative community studies
  - Best Communities to live in
  - Best Schools
  - Affordable Housing
- **Weather & Climate Information**
- **Furniture Layout Tool**
- **Checklists for Travel, Packing, Things to Do and Arrival**
- **Relocation Budget Planner** to help anticipate all moving expenses, including out-of-pocket
- **Moving Tip Sheets** over 60 different topics.
- **Special Calendars for Moving to or from Overseas and Moving with Special Needs Family Member**
- **Additional Resources** relevant to every imaginable moving sub-topic

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PLAN MY MOVE

Take charge of your PCS move. **Plan My Move** provides you with access to information about your entitlements and benefits, to points of contact, checklists, planning tools, and information on education and employment. Plan My Move will put you and your family in charge of a smooth relocation to your new duty assignment. Fill in the following information about your move, click "Get Moving" and we will get started.

Plan My Move gives you the option of storing the entries below plus it allows for creating a custom plan and calendar designed just for you and your family. With a custom plan, you don't have to reenter your information each time you return. You just sign-in and get to work!

Where are you currently stationed? [Not Currently Stationed]

Installation Lookup

Where are you being reassigned? [Select an Installation]

Installation Lookup

When do you plan to depart? 26-JUL-2007 DD-MON-YYYY (e.g. 01-JAN-2000)

Do you have a family member with special needs? YES NO Get Moving

Sign In to Customize Your Move.

Email Address

Password Sign In »

Forgot Password?

New User? Sign Up now >>

Internet

Plan My Move provides you with a three-month calendar of steps you need to take to insure a smooth move for you and your family. If you have fewer than three months until your move, complete the steps you've missed. Don't panic, but DO swing into action. The tasks are grouped by week and day so you can follow a daily schedule that works for you. Keep in mind, that each of these steps may take differing amounts of time

If you know the information you need, select the Topic below to get right to it.

[Select a Topic]

Departure: 07-MAR-2007 (Fort Sam Houston to Fort Myer Military Community (FMMC))

Travel Checklist | Arrival Checklist | Documents to Hand-carry | Important Telephone Numbers | Print Your To Do List

December 2006

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	01	02
03	04	05	06	07	08 Contact Relocation Manager TIP	09
10	11 Plan Relocation Budget (O) TIP Research New Location (O) TIP	12 Contact the Origin Transportation Office TIP	13 Contact Destination Housing Office	14 Planning Day/Hold Family Meeting -- Find Single and Family Checklists (O)	15 Inventory Personal Property TIP	16
17	18 Hold Yard Sale/Make Charitable Donations TIP Evaluate Government Housing Options TIP	19 Research Travel TIP POV Decisions	20 Notify Housing Office TIP Notify Landlord TIP Begin Homesale Process TIP	21 Planning Day/Hold Family Meeting -- Investigate Moving with Children (O) TIP Request a Sponsor (O) TIP	22 Home Buyers Begin Housing Search TIP Renters Begin Housing Search TIP	23
24 Christmas	25	26 Track Moving Expenses TIP Prepare Home for Sale TIP	27 Update Budget Decide What to do with House Plants TIP	28 Plan Househunting Trip TIP	29 Planning Day/Organize Travel Records Kit	30
31	01	02	03	04	05	06

January 2007

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01 New Year's Day	02 Begin Repairs & Cleaning for Moving	03 Begin Job Search (O) TIP	04 Arrange Temporary Lodging at Departure	05 Research Schools TIP	06
07	08 Planning Day/Hold Family Meeting -- Teen Issues and Moving TIP	09 Research Driver's Licensing (O)	10 Plan Furniture Layout for New Home	11 Setup New Bank Accounts TIP	12 Obtain PO Box in New Location TIP Research Directions TIP	13
14	15 Martin Luther King's Birthday	16 Planning Day/Hold Family Meeting -- Moving and Elder Care TIP	17 Obtain Power of Attorney and Update Will TIP	18 Transfer School Records TIP	19 Tips For Self Movers TIP	20
21	22 Cancel Utilities TIP Contact Insurance Company TIP	23 Planning Day/Hold Family Meeting -- Research Loan Closet Availability TIP	24 Update ID Cards	25 Confirm Moving Date with Transportation Office TIP Make Arrangements for Pet Travel TIP	26 Take Clothes to Dry Cleaners	27
28	29 Take Pet to Veterinarian TIP	30 Planning Day/Hold Family Meeting -- Know How to Find Emergency Assistance TIP	31 Update Budget TIP	01	02	03

February 2007

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Relocation Assistance for Fort Myer Military Community (FMMC)

Relocation Assistance Program
ACS Relocation Assistance Program
102 Custer Road
Bldg 201
Fort Myer, VA 22211
Phone (703) 696-3510
Phone (DSN) 426-3510
Email
Website Website

POC for the installation

Need personal assistance?
Call your Relocation Manager!

Or, for 24/7 assistance, call Military OneSource!

MILITARY ONESOURCE
1-800-342-9647
Available 24/7

No question is too big or too small!

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Your Installation Relocation Manager can help you with --

- Determining your PCS allowances and entitlements
- Get ting help with planning your move
- Obtaining information on your new location
- Getting access to a loan closet

What can they do for you?

Need more help?

Family Issues - Installation - Relocation Assistance

Programs and Services

While moving is always stressful, your stress can be drastically reduced if you take full advantage of the information, education, and personal assistance provided to you by the Relocation Program. This is the place to find answers and get referral to other installation resources as well as assistance with in-transit emergencies. The most important thing you can do to ensure a smooth move is to start planning early using the many Relocation Assistance program services and tools available.

Individual PCS Planning -- Most relocation programs offer one-on-one consultation for anyone needing assistance. In particular those making their first military move, first overseas move, or those with challenging and complex situations such as special needs family members or financial problems should call the Relocation Program for an appointment.

Military Installations and Plan My Move -- For managing and planning your move, use these two DoD sponsored web-based relocation tools with information on over 250 installations worldwide. You can estimate expenses, find the forms necessary for housing and household goods, keep a calendar of events and take other necessary actions to ensure a successful move.

Loan Closet -- Basic household goods items are available to borrow while waiting for your personal property pre-departure or upon arrival. The typical items in stock include: pots and pans, dishes, silverware, irons, ironing boards, portacribs, high chairs, and infant/toddler car seats. Generally, towels and bed linens are not available,

Traveling Tips Checklist

Leaving your current duty station and traveling to your new duty station is exciting and it is stressful. To keep everything in order, print off this checklist and use it to pack and to take with you on your travels.

Activity	Check
Arrangements	
Confirm TLF/hotel/motel reservations	☐
Confirm travel reservations	☐
Decide where you will eat your meals in advance of travel	☐
Keep important phone numbers handy such as emergency relief	☐
Check weather enroute or at destination	☐
Provide itinerary information to friends and family	☐
Make sure you have valid visas and passports	☐
Make sure your ID card(s) are up-to-date	☐
Pet Travel and Requirements	☐
Preparation for Packing	
Prepare first aid kit (band aids, aspirin, prescription medications, antacids, laxatives, antibiotic cream, insect repellant, sunscreen, towelettes, ear plugs, sewing kit)	☐
Locate maps, print driving directions for trip or to and from airports	☐
Locate reading material	☐
Locate business cards	☐
Locate video camera and charger for camera -- recharge camera, pack charger and any cables to handcarry	☐
Locate still camera, get film for camera	☐
Locate charger for laptop and recharge laptop -- copy latest files from laptop and carry separately -- setup laptop to pick up and send e-mail while on travel and at destination -- locate phone cord and Y connection for connecting laptop to phone system & an ethernet cable, if necessary	☐
Locate charger for cell phone and recharge phones or purchase pre-paid calling cards to use	☐
Locate umbrella	☐
Locate inflatable neck support for airplane	☐
Charge toothbrushes	☐
Locate alarm clock	☐
Packing	
Travel documents (airline, train tickets, itinerary, etc)	☐
Money (credit/debit cards, cash, traveler's checks, phone card, travel advance)	☐
Identification (passports, driver's license, marriage/birth certificates, ID card, green card, etc)	☐
Prescription medications, thermometer, first aid kit (see above)	☐
Other medications for first aid kit (see above)	☐
Camera, video camera and film	☐
Batteries/voltage adapter/portable alarm clock, iron	☐
Extra eye glasses, sun glasses, eye drops	☐
Contact lenses, cleaning solutions, eye drops	☐
Cell phone with charger	☐
Laptop with battery charger and necessary cables/connections,PDA/address book, stamps	☐
CD player, gameboy, Ipod	☐
Soap, shampoo, conditioner, moisturizer, lip balm	☐
Deodorant, comb, brush	☐
Tissues, toilet paper, towelettes	☐
Toothbrush, toothpaste, rinse, floss, ear plugs, gum	☐
Shaving cream, razors, nail clippers, tweezers	☐
Underwear, socks	☐
Nylons, camisoles	☐
T-shirts, blouses	☐
Uniforms, dress shirts, ties	☐
Slacks, shorts, jeans with belt	☐
Casual/evening skirts/dresses with accessories	☐
Sweater and/or jacket or parka	☐

Close Window | Print

Plan My Move - Important Telephone List

Download

Current Duty Station: Fort Sam Houston

Organization	Commercial Phone	DSN Phone
Cable Company		
Child Development Centers	(210) 221-4058/5002	471-4058/5002
Department of Motor Vehicles		
Electric Power Company		
Emergency Assistance		
Emergency Relief Services	(210) 221-1612	471-1612
Emergency Relief Services	(210) 221-1780 (210) 221-0051	471-1780/0051
Emergency Relief Services	(210) 221-3355	
Exceptional Family Member Program/Special Needs	(210) 368-8770	
Exceptional Family Member Program/Special Needs	(210) 221-2705	471-2418
Family Center	(210) 221-2418/2705, DSN 471-2418/2705	471-2418
Finance Office	(210) 221-8724	
Finance Office	(210) 221-2789	471-2789
Gas Company		
Household Goods/Transportation Office (outbound)	(210) 221-3343 (210) 221-3695	471-3343/3695
Household Goods/Transportation Office (outbound)	(210) 321-4200 or 1-800-599-7709	
Housing Office/Government Housing	(210) 221-2341/2381	471-2341/2381
Real Estate/Rental Agent		
Relocation Assistance Program	(210) 221-2418 (210) 221-2705	471-2418/2705
Telephone Company		
Temporary Lodging/Billeting	(210) 357-2705 ext 5000 1800-462-7691 (210)357-2705 ext 5140	
Temporary Lodging/Billeting	(210) 357-2705 ext 5003 or 5006	
Trash		
Travel Office	(210) 225-5370	
Water Company		

Next Duty Station: Fort Myer Military Community (FMMC)

Organization	Commercial Phone	DSN Phone
Cable Company		
Child Development Centers	(703) 696-3095	426-3095
Department of Motor Vehicles		
Electric Power Company		
Emergency Assistance		
Emergency Relief Services	703-696-3510	426-3510
Exceptional Family Member Program/Special Needs	(703) 696-8467 (703) 696-3510	426-8467
Family Center	(703) 696-3510	426-3510
Gas Company		
Hospital/Medical Treatment Facility(s)	(703) 696-3452 (703) 696-7982	426-3452/7982
Household Goods/Transportation Office (inbound)	703 806-4900	
Housing Office/Government Housing	(703) 696-3557 (703) 696-3558	426-3557
Loan Closet	703 696-3510 703 696-0026	426-3510/0046
Real Estate/Rental Agent		
Relocation Assistance Program	(703) 696-3510	426-3510
Telephone Company		
Temporary Lodging/Billeting	(703) 696-3576 (703) 696-3577	426-3576

Documents to Hand-carry for Fort Myer Military Community (FMMC)

Relocation Assistance Program
ACS Relocation Assistance Program
102 Custer Road
Bldg 201
Fort Myer, VA 22211
Phone (703) 696-3510
Phone (DSN) 426-3510
Email
Website Website

Need personal assistance?
Call Military OneSource day or night!
MILITARY ONESOURCE
1-800-342-9647
Available 24/7
No question is too big or too small!

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Organize family records in a Travel Records Kit. Compile **a personal file** for **each** family member.

Documents	Check
Adoption Papers, (if applicable) Remember Court ordered name changes	☐
Allotment Records (copy of allotment application)	☐
Birth Certificates (original or certified copies) for all family members	☐
Bank Statements (checking/savings)	☐
Car: Insurance, Registration, Title	☐
Checks: Blank, Canceled, Current Statement	☐
Child ID File	☐
Credit Cards	☐
Deeds and Mortgages	☐
Divorce papers (pertaining to any prior marriages: Discharge papers, Divorce papers, Death certificates & annulments)	☐
Driver's Licenses	☐
Educational Report Cards & Records, Individual Education Plan 9IEPs) documentation if applicable (Preschool, K-12) & Transcripts from Colleges, Universities, Vocational Training and Business schools attended. Also addresses and phone numbers of these locations.	☐
ID Cards (for all dependants 10 years and older)	☐
Insurance Policies: Include the company, address, phone number, policy number and type of insurance for each company (life/fire/etc)	☐
Immunization Records	☐
LES (Last Leave and Earnings Statement)	☐
Lists of: Bonds, Mutual Funds, Stocks and other investments (Brokers address, phone number and account number(s))	☐
List of: Company payments due for household (due dates, account numbers, phone numbers and address-to avoid delinquent payments)	☐
Marriage Certification	☐
Medical Records (shot records too)	☐
Moving Materials: Hold unaccompanied baggage, Household goods and Shipping/Storage documents	☐
Orders (extra copies-minimum 3) and Dependant Orders if separate	☐
Original Will (Per Adult)	☐
Passports& VISAs (if needed and if so...must be for ALL FAMILY MEMBERS)	☐
Personal Papers (Those not listed that you will need)	☐
POV Shipping Documents	☐
Power of Attorney (Check Expiration Date, 3 copies	☐
Safety Deposit Box Key(s)	☐
Spouse Resume, Letters of Recommendations and Last Pay Statement, Records of Employment, Copies of Personnel Actions (i.e. step increases or change of career status received from CPO)	☐
State and Federal Income Tax Forms/Records (AT MINIMUM the past 3 years)	☐
Social Security Cards for all family members	☐

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Plan My Move - Checklist

Week 1	Day 1	Contact Relocation Manager (Schedule an appointment ASAP.)	☐
	Day 2	Plan Relocation Budget (O) (Managing your allowances and entitlements is critical to a successful move.)	☐
		Research New Location (0) (Order newspaper subscriptions and obtain maps of new community.)	☐
	Day 3	Contact the Origin Transportation Office (Schedule an appointment to begin personal property counseling.)	☐
	Day 4	Contact Destination Housing Office (Learn about the availability of government quarters in new location.)	☐
	Day 5	Planning Day/Hold Family Meeting -- Find Single and Family Checklists (O) (Moving is always a challenge -- be sensitive to everyone's stress level.)	☐
Week 2	Day 1	Inventory Personal Property (Remember to inventory high value/high risk items and check on insurance coverage for your possessions while in transit and storage.)	☐
	Day 2	Hold Yard Sale/Make Charitable Donations (Do not throw away useful items hold a yard sale and make some money.)	☐
		Evaluate Government Housing Options (Government housing options should be researched before a decision to move on the economy.)	☐
	Day 3	Research Travel (Decide on the method of travel for each family member if not traveling together.)	☐
		POV Decisions (Let the transportation office know if you want to ship a vehicle.)	☐
	Day 4	Notify Housing Office (Remember to notify the housing office as soon as you receive orders.)	☐
		Notify Landlord (Remember to notify your landlord as soon as you receive orders.)	☐
		Begin Homesale Process (Research real estate agents carefully before making a choice.)	☐
	Day 5	Planning Day/Hold Family Meeting -- Investigate Moving with Children (O) (Children are adaptable but require more attention during moves.)	☐
		Request a Sponsor (O) (Request a sponsor and make contact when one is assigned.)	☐
Week 3	Day 1	Home Buyers Begin Housing Search (Take time to make the correct housing decision.)	☐
		Renters Begin Housing Search (Make sure the lease includes a Military Clause.)	☐
	Day 2	Track Moving Expenses (You will need a record for your tax records if you itemize deductions.)	☐
		Prepare Home for Sale (Start now but avoid doing major renovations.)	☐
	Day 3	Update Budget (Make sure to keep your budget up-to-date every few days or you will lose track of expenses.)	☐
		Decide What to do with House Plants (Plants do not travel well find them a new home before you move.)	☐
	Day 4	Plan Househunting Trip (Househunting is important to wise housing decisions and community acculturation.)	☐
	Day 5	Planning Day/Organize Travel Records Kit (Compile a personal file for each family member.)	☐
Week 4	Day 1	Begin Repairs & Cleaning for Moving (Cleaning and preparing for a move can take more time than you realize.)	☐
	Day 2	Begin Job Search (O) (Update resumes and referral letters and send to prospective employers.)	☐
	Day 3	Arrange Temporary Lodging at Departure (Decide where you will be spending your last few days prior to departure.)	☐
	Day 4	Research Schools (It takes time to make the right decisions on new schools. Remember to check enrollment requirements and school schedules.)	☐
	Day 5	Planning Day/Hold Family Meeting -- Teen Issues and Moving (Help your teen to make a list of people and organizations they need to notify about your move.)	☐
Week 5	Day 1	Research Driver's Licensing (O) (Every locality has different laws and regulations on obtaining a drivers license.)	☐
	Day 2	Plan Furniture Layout for New Home (Make a list of items you will need to furnish your new home.)	☐
	Day 3	Setup New Bank Accounts (Apply for ATM cards determine bank rates and look for the lowest fees for the services you need. Do not forget a safety deposit box if you need one.)	☐
	Day 4	Obtain PO Box in New Location (Do not forget to arrange for your mail delivery in the new location.)	☐
		Research Directions (Traveling to the new location should be half the fun!)	☐
	Day 5	Planning Day/Hold Family Meeting -- Moving and Elder Care (Stay ahead of the game by doing tasks ahead of time regardless of the calendar.)	☐
Week 6	Day 1	Obtain Power of Attorney and Update Will (Often military families travel at different times making a power of attorney critical.)	☐
	Day 2	Transfer School Records (Keep track of your childrens school and health records.)	☐
	Day 3	Tips For Self Movers (Planning common sense and these tips help take the stress out of a self move.)	☐
	Day 4	Cancel Utilities (Do not forget the water phone cable electric and gas companies.)	☐
		Contact Insurance Company (Check on coverage of your personal property during transit as you may want to increase your insurance above what the government provides.)	☐
	Day 5	Planning Day/Hold Family Meeting - Research Loan Closet Availability (Your destination Loan Closet can help you set up housekeeping until your unaccompanied baggage arrives.)	☐
Week 7	Day 1	Update ID Cards (Check expiration date on ID cards for both you and your dependents.)	☐
	Day 2	Confirm Moving Date with Transportation Office (Constant communication with your moving company will ensure less damage in the long run.)	☐
		Make Arrangements for Pet Travel (Check regulations for bringing a pet into a new country state city or town.)	☐
	Day 3	Take Clothes to Dry Cleaners (Clothes in plastic dry cleaning bags travel better and will wrinkle less.)	☐
	Day 4	Take Pet to Veterinarian (Discuss your pets medications and plans for your pets travel.)	☐

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Supporting our Troops & their Families

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PLAN MY MOVE

Military OneSource 24/7 family assistance 1-800-342-9647

Plan My Move > My Planning Calendars

Plan My Move provides you with a three-month calendar of steps you need to take to insure a smooth move for you and your family. If you have fewer than three months until your move, complete the steps you've missed. Don't panic, but DO swing into action. The tasks are grouped by week and day so you can follow a daily schedule that works for you. Kee amounts of time

If you know the information you

[Select a Topic]

Departure: 07-MAR-200 mmunity (FMMC))

Travel Checklist | Arrival | Important Telephone Numbers | Print Your To Do List

r 2006

Sunday			sday	Thursday	Friday	Saturday
26			29	30	01	02
03			06	07	08 Contact Relocation Manager TIP	09
10	11 Plan Relocation Budget (O) TIP Research New Location (O) TIP	12 Contact the Origin Transportation Office TIP	13 Contact Destination Housing Office	14 Planning Day/Hold Family Meeting -- Find Single and Family Checklists (O)	15 Inventory Personal Property TIP	16
17	18 Hold Yard Sale/Make Charitable Donations TIP Evaluate Government Housing Options TIP	19 Research Travel TIP POV Decisions	20 Notify Housing Office TIP Notify Landlord TIP Begin Homesale Process TIP	21 Planning Day/Hold Family Meeting -- Investigate Moving with Children (O) TIP Request a Sponsor (O) TIP	22 Home Buyers Begin Housing Search TIP Renters Begin Housing Search TIP	23
24 Christmas	25	26 Track Moving Expenses TIP Prepare Home for Sale	27 Update Budget Decide What to do with House Plants TIP	28 Plan Househunting Trip TIP	29 Planning Day/Organize Travel Records Kit	30

http://www.militaryhomefront....

Tip of the Day

It is important to carefully estimate moving costs and timing of major cash payments during the move.

Close Window

D Internet

Plan My Move provides you with a three-month calendar of steps you need to take to insure a smooth move for you and your family. If you have fewer than three months until your move, complete the steps you've missed. Don't panic, but DO swing into action. The tasks are grouped by week and day so you can follow a daily schedule that works for you. Keep in mind, that each of these steps may take differing amounts of time

If you know the information you need, select the Topic below to get right to it.

[Select a Topic]

- [Select a Topic]
- Community and School Information
- Destination Installation Overview
- Finance Office Contacts
- Housing Office Contacts
- Housing Referral Office Contacts
- Relocation Assistance Contacts
- Relocation Budget Planner
- School Liaison Officer
- Spouse Education, Training and Careers
- Transportation Office Contacts

m Houston to Fort Myer Military Community (FMMC))

Documents to Hand-carry | Important Telephone Numbers | Print Your To Do List

December 2006

	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	01	02
03	04	05	06	07 Contact Relocation Manager TIP	08 09
10 Plan Relocation Budget (O) TIP Research New Location (O) TIP	11 Contact the Origin Transportation Office TIP	12 Contact Destination Housing Office	13 Planning Day/Hold Family Meeting -- Find Single and Family Checklists (O)	14 Inventory Personal Property TIP	15 16
17 Hold Yard Sale/Make Charitable Donations TIP Evaluate Government Housing Options TIP	18 Research Travel TIP POV Decisions	19 Notify Housing Office TIP Notify Landlord TIP Begin Homesale Process TIP	20 Planning Day/Hold Family Meeting -- Investigate Moving with Children (O) TIP Request a Sponsor (O) TIP	21 Home Buyers Begin Housing Search TIP Renters Begin Housing Search TIP	22 23
24 Christmas	25 Track Moving Expenses TIP Prepare Home for Sale	26 Update Budget Decide What to do with House Plants TIP	27 Plan Househunting Trip TIP	28 Planning Day/Organize Travel Records Kit	29 30

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PLAN MY MOVE

Military OneSource 24/7 family assistance 1-800-342-9647

Plan My Move > My Planning Calendars > Allowances and Budget

Allowances and Budget for Fort Sam Houston

Need personal assistance?
Call Military OneSource day or night!

MILITARY ONESOURCE
1-800-342-9647
Available 24/7

No question is too big or too small!

Relocation Budget Plan

One of the best ways to minimize your out-of-p
control throughout your move. The Relocation P
instructions at the top of the spreadsheet to gu
Center for professional assistance. Keep your P

You should also keep track of expenses related
reimbursements, as well. For example, reimbur

To learn about your PCS allowances and entitle
Travel and Transportation Allowance Committe
Accounting and Finance Service (DFAS) website

Read More >>

Additional Resources

- IRS Moving Regulations
- Per Diem Travel and Transportation Comm

One of the best ways to minimize your out-of-pocket expenses is to set up a budget for your move. This **Relocation Budget Planner** is the secret to staying in financial control throughout your move. It is a good idea to take it to your relocation/financial counselor at the Family Center for professional assistance.

After talking to your relocation/financial advisor, enter the estimated benefits and entitlements due to you in Column A. Enter your estimate of your total cost for each item in Column B. The spreadsheet will calculate the difference. If the number in column C is (red) it means your budget will leave you with "out of pocket expenses" that you will have to pay. Knowing this in advance can help you reduce your estimated costs or help you plan for the out of pocket expense.

Keep your Relocation Budget Planner up to date as estimates become actual costs, and as your assumptions change. This will help you stay on top of your relocation finances.

For example, reimbursement you receive for DITY or personal moves, as they are now called, is considered taxable income.

Budget Owner: _____

City, State, ZIP _____

Nearest large city/town _____

Relocation Assistance Manager

Name _____

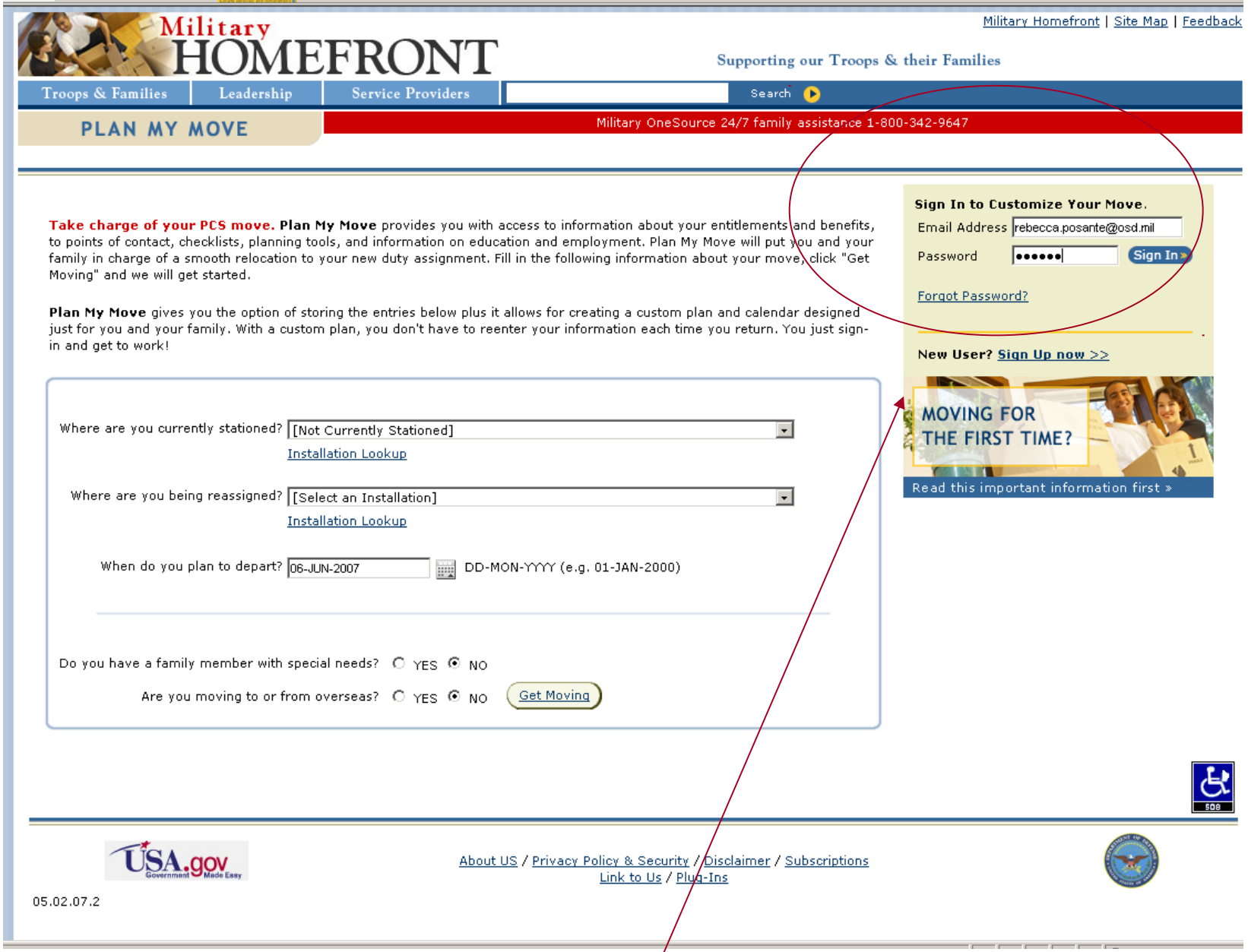
Telephone _____

ransportation Management Office

Name _____

Telephone _____

Item	A Benefits Due You $	*A minus B = C* B Your Total Estimated Cost $	C Your "Out of Pocket" Cost $
House Hunting Trip:			
Transportation			$0.00
Lodging			$0.00
Meals			$0.00
Childcare			$0.00
Long distance charges			$0.00
Incidentals			$0.00
House Hunting Trip Subtotal	$0.00	$0.00	$0.00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Military OneSource 24/7 family assistance 1-800-342-9647
Take charge of your PCS move. Plan My Move provides you with access to information about your entitlements and benefits, to points of contact, checklists, planning tools, and information on education and employment. Plan My Move will put you and your family in charge of a smooth relocation to your new duty assignment. Fill in the following information about your move, click "Get Moving" and we will get started.
Plan My Move gives you the option of storing the entries below plus it allows for creating a custom plan and calendar designed just for you and your family. With a custom plan, you don't have to reenter your information each time you return. You just sign-in and get to work!
Sign In to Customize Your Move.
Email Address rebecca.posante@osd.mil
Password
Sign In
Forgot Password?
New User? Sign Up now >>
MOVING FOR THE FIRST TIME?
Read this important information first »
Where are you currently stationed? [Not Currently Stationed]
Installation Lookup
Where are you being reassigned? [Select an Installation]
Installation Lookup
When do you plan to depart? 06-JUN-2007
DD-MON-YYYY (e.g. 01-JAN-2000)
Do you have a family member with special needs? YES NO
Are you moving to or from overseas? YES NO
Get Moving
508
USA.gov
About US / Privacy Policy & Security / Disclaimer / Subscriptions
Link to Us / Plug-Ins
05.02.07.2

Customize the calendar to meet your family's requirements.

Welcome: rebecca.posante@osd.mil

Plan My Move provides you with a three-month calendar of steps you need to take to insure a smooth move for you and your family. If you have fewer than three months until your move, complete the steps you've missed. Don't panic, but DO swing into action. The tasks are grouped by week and day so you can follow a daily schedule that works for you. Keep in mind, that each of these steps may take differing amounts of time.

View information about the installation where you are currently stationed (Fort Myer Military Community (FMMC)) and the installation where you are being reassigned (Fort Gordon).

Please note that events on the calendar marked with an (O) or denote important additional overseas moving information.

If you know the information you need, select the Topic below to get right to it.

[Select a Topic]

Departure: 27-JUL-2007

Travel Checklist | Arrival Checklist | Documents to Hand-carry | Customize Calendar | Important Telephone Numbers | Print Your To Do List

May 2007

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	01	02	03 (*) Tell Family About Move -- Discuss With All TIP (*) Contact Relocation Manager TIP	04 (*) Plan Relocation Budget TIP Research New Location TIP	05
06	07 Contact the Origin Transportation Office TIP	08 Contact Destination Housing Office	09 Planning Day/Hold Family Meeting -- Find Single and Family Checklists	10 Inventory Personal Property TIP	11 Research Schools TIP Evaluate Government Housing Options TIP	12
13	14 Research Travel TIP POV Decisions	15 Notify Housing Office TIP Notify Landlord TIP	16 Planning Day/Hold Family Meeting -- Investigate Moving with Children TIP Request a Sponsor TIP	17 Renters Begin Housing Search TIP	18 Track Moving Expenses TIP Prepare Home for Sale TIP	19
-- Update Budget	-- Plan Househunting	-- Planning	-- Begin Repairs &	-- Begin Job Search	--	

Welcome: rebecca.posante@osd.mil

Print

Email a reminder!

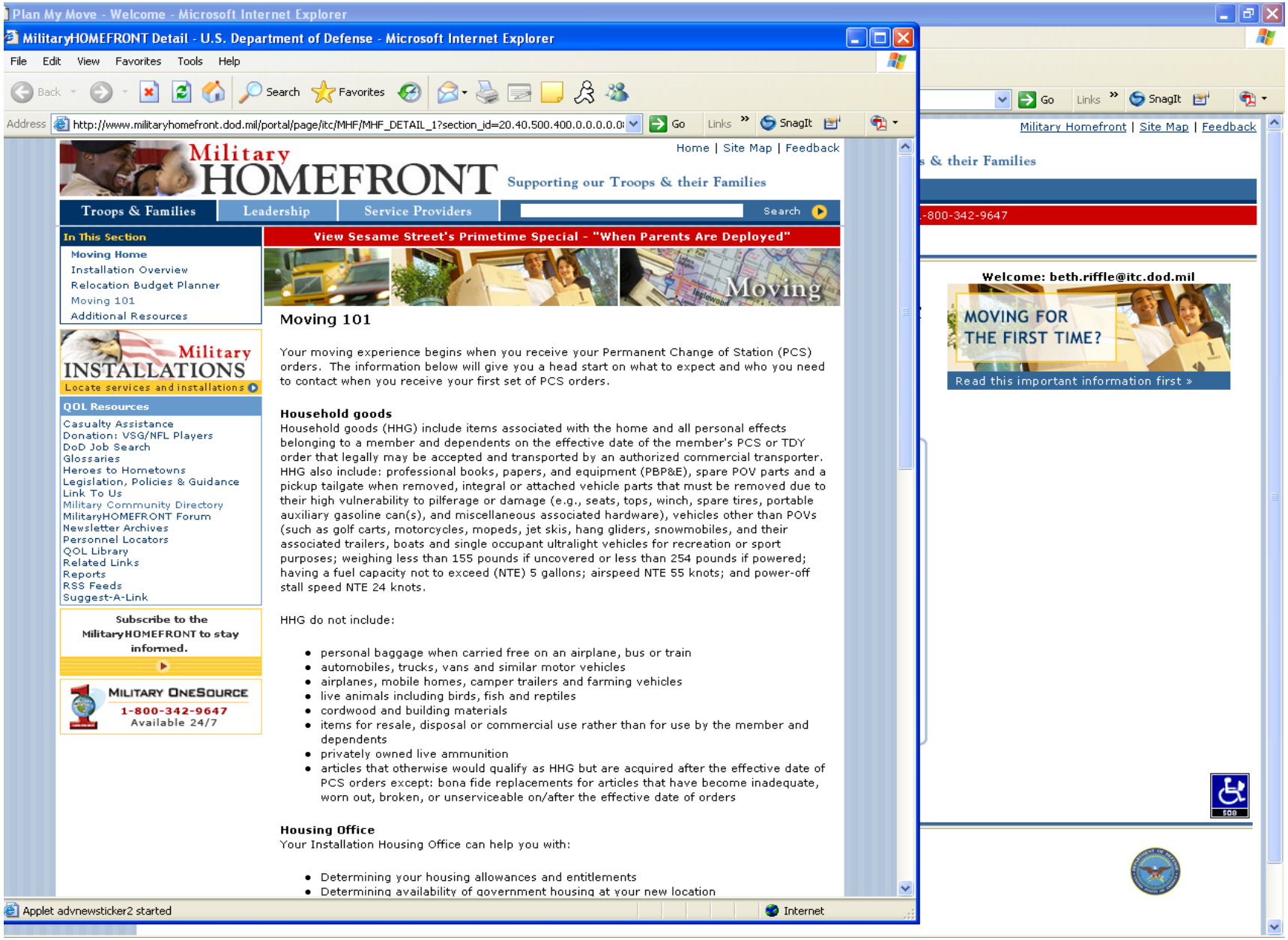
Customize your Calendar by using the selections below

Reset back to System Calendar | Save Customizations

			Include Task on Calendar	New Week	New Day	Email Notification
Week 1	Day 1	Tell Family About Move -- Discuss With All (Some family members may be unhappy about the new assignment.)	YES	Week 1	Day 1	48 Hours
		Contact Relocation Manager (Schedule an appointment ASAP.)	YES	Week 1	Day 1	24 Hours
	Day 2	Plan Relocation Budget (Managing your allowances and entitlements is critical to a successful move.)	YES	Week 1	Day 2	1 Month
		Research New Location (Order a Know Your Neighborhood report from Military OneSource, newspaper subscriptions and obtain maps of new community.)	YES	Week 1	Day 2	No Notification
	Day 3	Contact the Origin Transportation Office (Schedule an appointment to begin personal property counseling.)	YES	Week 1	Day 3	No Notification
	Day 4	Contact Destination Housing Office (Learn about the availability of government quarters in new location.)	YES	Week 1	Day 4	No Notification
	Day 5	Planning Day/Hold Family Meeting -- Find Single and Family Checklists (Moving is always a challenge -- be sensitive to everyone's stress level.)	YES	Week 1	Day 5	No Notification
Week 2	Day 1	Inventory Personal Property (Remember to inventory high value/high risk items and check on insurance coverage for your possessions while in transit and storage.)	YES	Week 2	Day 1	No Notification
	Day 2	Research Schools (It takes time to make the right decisions on new schools. Remember to check enrollment requirements and school schedules.)	YES	Week 2	Day 2	No Notification
		Evaluate Government Housing Options (Government housing options should be researched before a decision to move on the economy.)	YES	Week 2	Day 2	No Notification
	Day 3	Research Travel (Decide on the method of travel for each family member if not traveling together.)	YES	Week 2	Day 3	No Notification
		POV Decisions (Let the transportation office know if you want to ship a vehicle.)	YES	Week 2	Day 3	No Notification
	Day 4	Notify Housing Office (Remember to notify the housing office as soon as you receive orders.)	YES	Week 2	Day 4	No Notification
		Notify Landlord (Remember to notify your landlord as soon as you receive orders.)	YES	Week 2	Day 4	No Notification

MilitaryHOMEFRONT Moving 101

- For First Time Movers
- Just the Facts
- Make Content Suggestions to Linda.Rothleder@mhf.dod.mil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Address http://www.militaryhomefront.dod.mil/portal/page/itc/MHF/MHF_DETAIL_1?section_id=20.40.500.400.0.0.0.0.0
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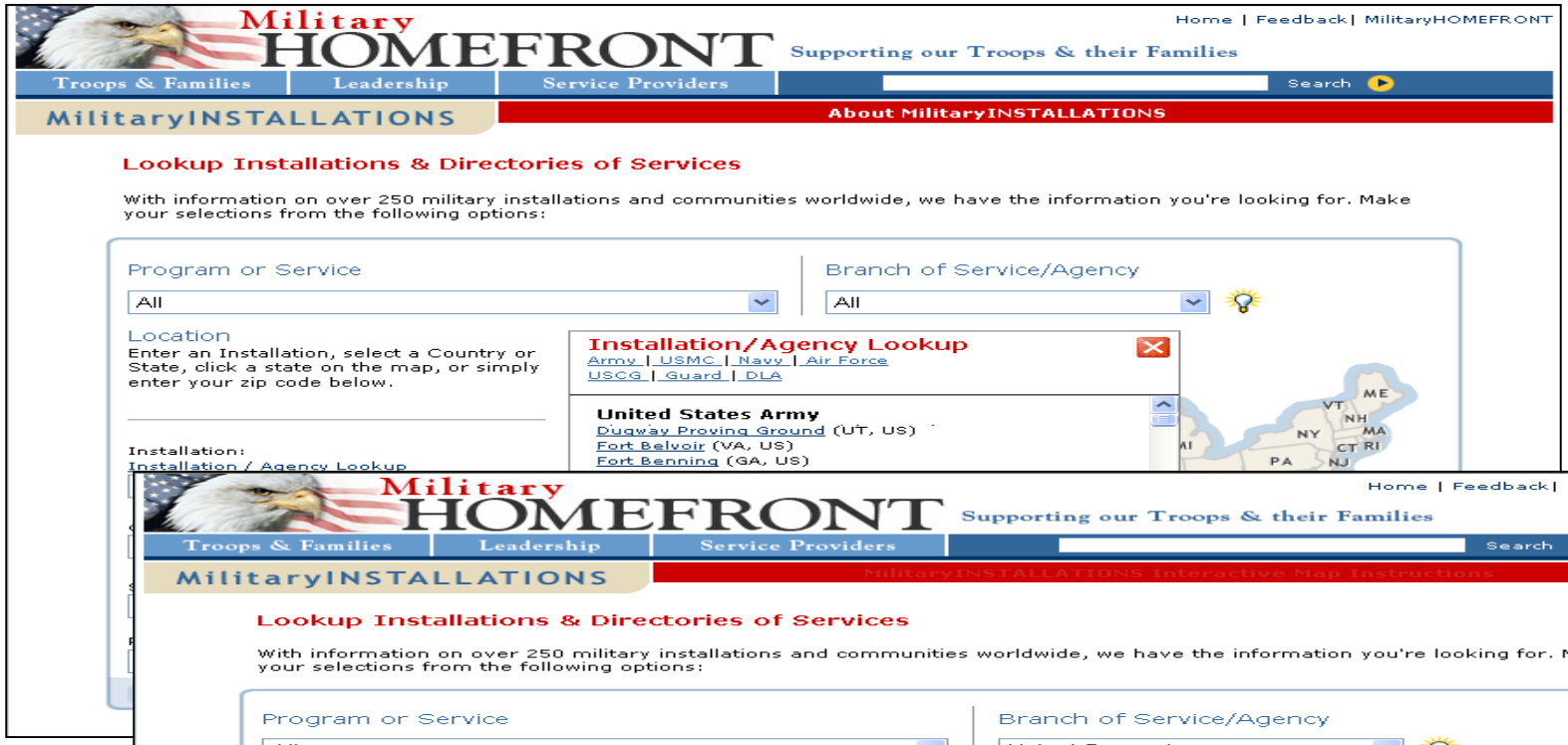
In This Section
Moving Home
Installation Overview
Relocation Budget Planner
Moving 101
Additional Resources
View Sesame Street's Primetime Special - "When Parents Are Deployed"
Moving
Moving 101
Your moving experience begins when you receive your Permanent Change of Station (PCS) orders. The information below will give you a head start on what to expect and who you need to contact when you receive your first set of PCS orders.
Household goods
Household goods (HHG) include items associated with the home and all personal effects belonging to a member and dependents on the effective date of the member's PCS or TDY order that legally may be accepted and transported by an authorized commercial transporter. HHG also include: professional books, papers, and equipment (PBP&E), spare POV parts and a pickup tailgate when removed, integral or attached vehicle parts that must be removed due to their high vulnerability to pilferage or damage (e.g., seats, tops, winch, spare tires, portable auxiliary gasoline can(s), and miscellaneous associated hardware), vehicles other than POVs (such as golf carts, motorcycles, mopeds, jet skis, hang gliders, snowmobiles, and their associated trailers, boats and single occupant ultralight vehicles for recreation or sport purposes; weighing less than 155 pounds if uncovered or less than 254 pounds if powered; having a fuel capacity not to exceed (NTE) 5 gallons; airspeed NTE 55 knots; and power-off stall speed NTE 24 knots.
HHG do not include:
personal baggage when carried free on an airplane, bus or train
automobiles, trucks, vans and similar motor vehicles
airplanes, mobile homes, camper trailers and farming vehicles
live animals including birds, fish and reptiles
cordwood and building materials
items for resale, disposal or commercial use rather than for use by the member and dependents
privately owned live ammunition
articles that otherwise would qualify as HHG but are acquired after the effective date of PCS orders except: bona fide replacements for articles that have become inadequate, worn out, broken, or unserviceable on/after the effective date of orders
Housing Office
Your Installation Housing Office can help you with:
Determining your housing allowances and entitlements
Determining availability of government housing at your new location
Military INSTALLATIONS
Locate services and installations
QOL Resources
Casualty Assistance
Donation: VSG/NFL Players
DoD Job Search
Glossaries
Heroes to Hometowns
Legislation, Policies & Guidance
Link To Us
Military Community Directory
MilitaryHOMEFRONT Forum
Newsletter Archives
Personnel Locators
QOL Library
Related Links
Reports
RSS Feeds
Suggest-A-Link
Subscribe to the MilitaryHOMEFRONT to stay informed.
MILITARY ONESOURCE
1-800-342-9647
Available 24/7
Applet advnewsticker2 started
Internet
Military Homefront | Site Map | Feedback
& their Families
-800-342-9647
Welcome: beth.riffle@itc.dod.mil
MOVING FOR THE FIRST TIME?
Read this important information first »

MilitaryINSTALLATIONS

- 55 Directories of programs and services on installations worldwide from the barber shop to the DoD schools to the family centers.
- Maps of the installations pinpointing the programs and services.
- Ability to get driving directions to most of the locations.
- Overviews, photo galleries and must know information for each installation included in the database.
- Current local weather conditions.
- Extensive local community point of interest information in the surrounding local community.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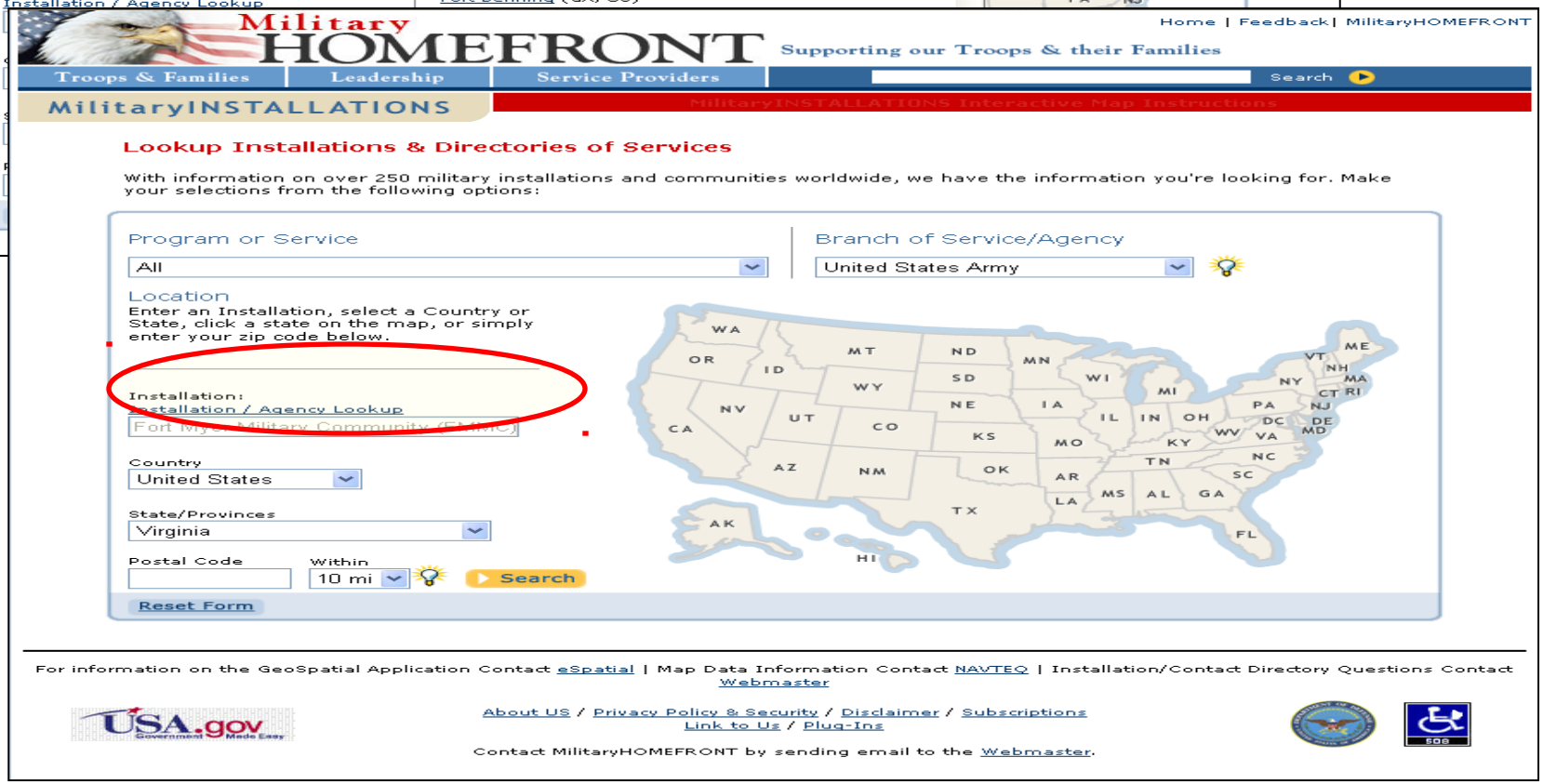
Lookup Installations & Directories of Services
With information on over 250 military installations and communities worldwide, we have the information you're looking for. Make your selections from the following options:
Program or Service
All
Branch of Service/Agency
All
Location
Enter an Installation, select a Country or State, click a state on the map, or simply enter your zip code below.
Installation:
Installation / Agency Lookup
Installation/Agency Lookup
Army | USMC | Navy | Air Force
USCG | Guard | DLA
United States Army
Dugway Proving Ground (UT, US)
Fort Belvoir (VA, US)
Fort Benning (GA, US)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MilitaryINSTALLATIONS
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Lookup Installations & Directories of Services
With information on over 250 military installations and communities worldwide, we have the information you're looking for. Make your selections from the following options:
Program or Service
All
Branch of Service/Agency
United States Army
Location
Enter an Installation, select a Country or State, click a state on the map, or simply enter your zip code below.
Installation:
Installation / Agency Lookup
Country
United States
State/Provinces
Virginia
Postal Code
Within
10 mi
Search
Reset Form
WA
OR
CA
ID
NV
MT
WY
UT
AZ
CO
NM
ND
SD
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KS
OK
TX
MN
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MO
AR
LA
WI
IL
MS
MI
IN
KY
TN
AL
OH
WV
GA
FL
SC
NC
VA
PA
NY
MD
DE
NJ
CT
RI
MA
VT
NH
ME
AK
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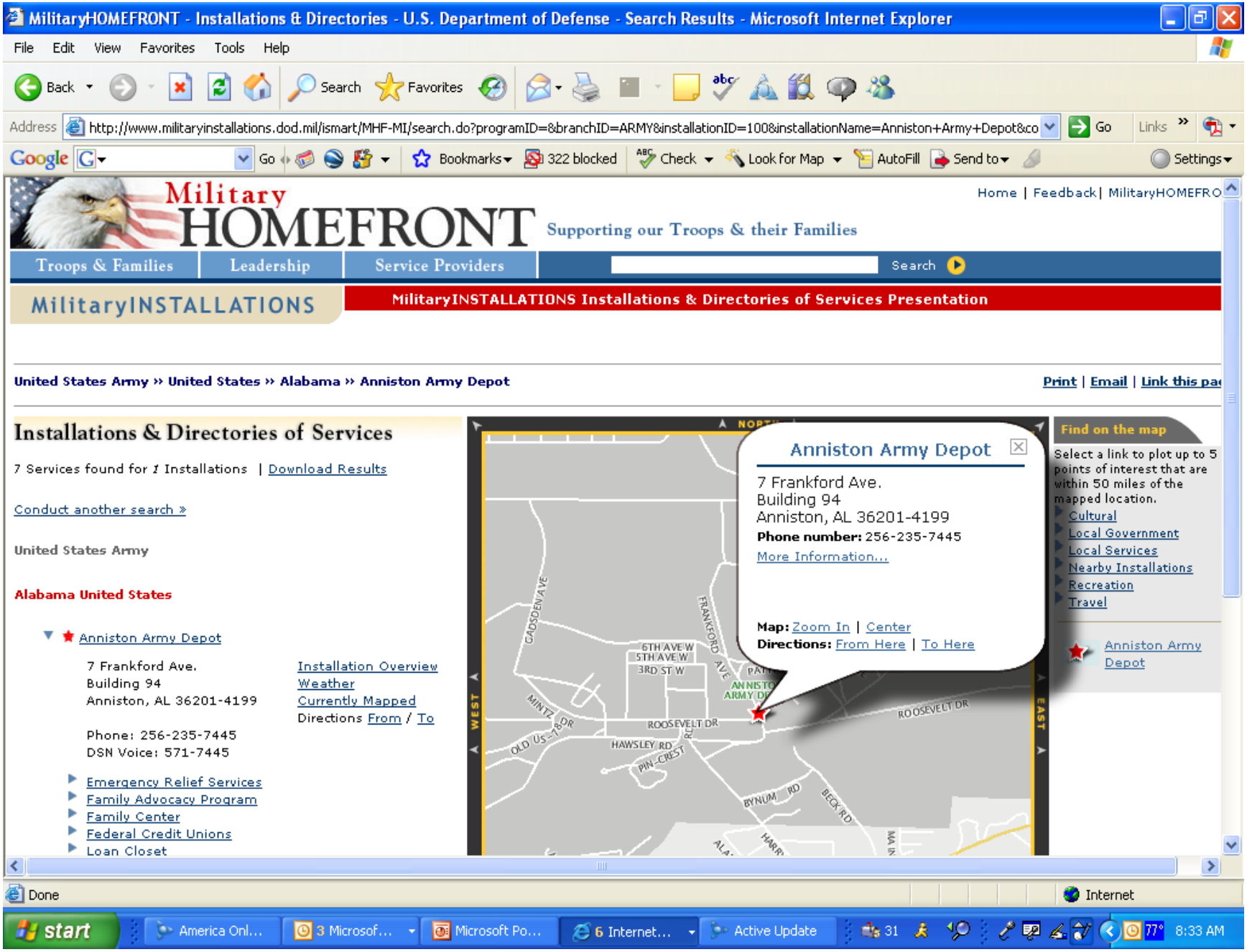
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Installations & Directories of Services
7 Services found for 1 Installations | Download Results
Conduct another search »
United States Army
Alabama United States
Anniston Army Depot
7 Frankford Ave.
Building 94
Anniston, AL 36201-4199
Phone: 256-235-7445
DSN Voice: 571-7445
Installation Overview
Weather
Currently Mapped
Directions From / To
Emergency Relief Services
Family Advocacy Program
Family Center
Federal Credit Unions
Loan Closet
Anniston Army Depot
7 Frankford Ave.
Building 94
Anniston, AL 36201-4199
Phone number: 256-235-7445
More Information...
Map: Zoom In | Center
Directions: From Here | To Here
Find on the map
Select a link to plot up to 5 points of interest that are within 50 miles of the mapped location.
Cultural
Local Government
Local Services
Nearby Installations
Recreation
Travel
Anniston Army Depot
CADDEN AVE
FRANKFORD AVE
6TH AVE W
5TH AVE W
3RD ST W
MINTZ DR
OLD US-78
ROOSEVELT DR
HAWSLEY RD
PIN-CREST
BYNUM RD
BECK RD
WEST
EAST
Done
Internet
start
America Onl...
3 Microsof...
Microsoft Po...
6 Internet...
Active Update
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Go Links

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Military HOMEFRONT

Fort Belvoir (200)

- **Soldiers, 9325 Gunston Road** (59)
- **ArmyMWR** (23)
- **DefenseLink, Defense** (20)
- **8725 John J. Kingman** (14)
- **Fort Myer** (8)
- **Events** (9)
- **Construction, Programs** (17)
- **Installations** (8)
- **Guard** (8)
- **Army Management And Staff College** (5)

More

d in clusters:

nter Keywords Go

1. Feb 07 FINAL [new window] [preview]
   ... Wives Club of the Greater Washington Area (AOWGA). **Fort Belvoir**, Virginia **Fort** Myer, Virginia Andrews Air Force Base, ... finances under control and becoming financially self sufficient! **Fort Belvoir**, Virginia **Fort** Myer, Virginia 4 Debt Liquidation & Credit ...
   www.nmfa.org/.../Life_Youniversity_newsletter_for_February-March.pdf?docID=7861

2. Jun 07 FINAL [new window] [preview]
   ... which debt liquidation method is best for them. **Fort Belvoir**, Virginia CAN'T FIND THE CLASSES YOU'RE ... the Planning Stages—Call for details and updates. **Fort Belvoir**, Virginia **Fort** Myer, Virginia AFTB - Level I Date(...
   www.nmfa.org/site/DocServer/june-july_lifeuniversity.pdf?docID=10201

3. Registration Guide - US Govt. Part 1 [new window] [preview]
   ... DTIC-BC (Registration) 8725 John J. Kingman Rd. **Fort Belvoir**, VA 22060-6218 FAX: Commercial: (703) 767-9459 ... DTIC-BC (Registration) 8725 John J. Kingman Rd. **Fort Belvoir**, VA 22060-6218 FAX: Commercial: (703) 767-9459 ...
   www.dtic.mil/dtic/pubs/regguide/govt_reg.html

4. www.army.mil/rss/feeds/news.xml [new window] [preview]
   ... programs/ PGA Tour Players Slated for Exhibition at **Fort Belvoir** Golf Club http://www.army.mil/-news/2007/ ... 3827-pga-tour-players-slated-for-exhibition-at-**fort-belvoir**-golf-club/ Five PGA Tour players and the ...
   www.army.mil/rss/feeds/news.xml

5. www.army.mil/rss/feeds/newshumaninterest.xml [new window] [preview]
   ... injuries/ PGA Tour Players Slated for Exhibition at **Fort Belvoir** Golf Club http://www.army.mil/-news/2007/ ...

Internet

United States Army » United States » Virginia » Fort Myer Military Community (FMMC)
Print | Email | Link this page

Installations & Directories of Services

33 Services found for 1 Installations | Download Results

Conduct another search »

United States Army

Virginia United States

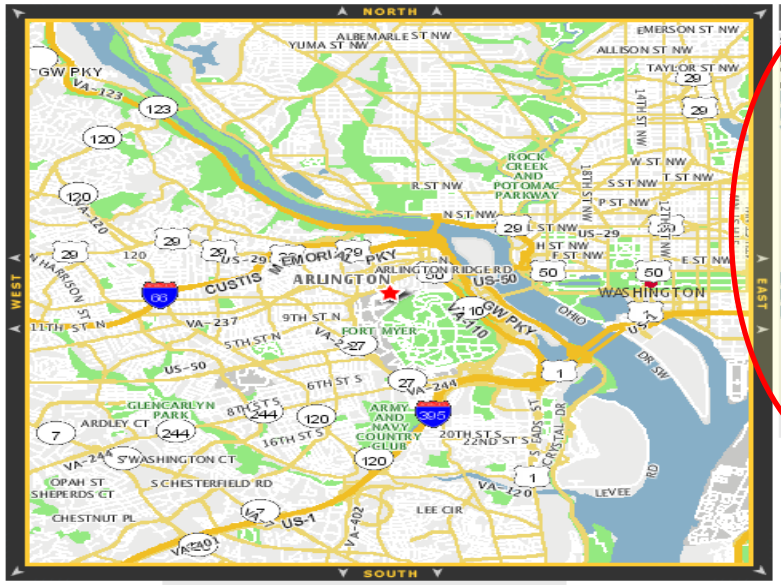
★ Fort Myer Military Community (FMMC)

102 Custer Road
Bldg 201
Fort Myer, VA 22211-1199

Installation Overview
Weather
Currently Mapped
Directions From / To

- Adult Education Centers
- Automotive Services
- Chapels
- Child Development Centers
- Civilian Personnel Office
- Commissary/Shoppette
- Emergency Relief Services
- Exceptional Family Member Program/Special Needs
- Exchange(s)
- Family Advocacy Program
- Family Center
- Gymnasiums/Fitness Centers
- Health Benefits Advisory
- Hospital/Medical Treatment Facility(s)
- Household Goods/Transportation Office

Conduct another search »



Find on the map

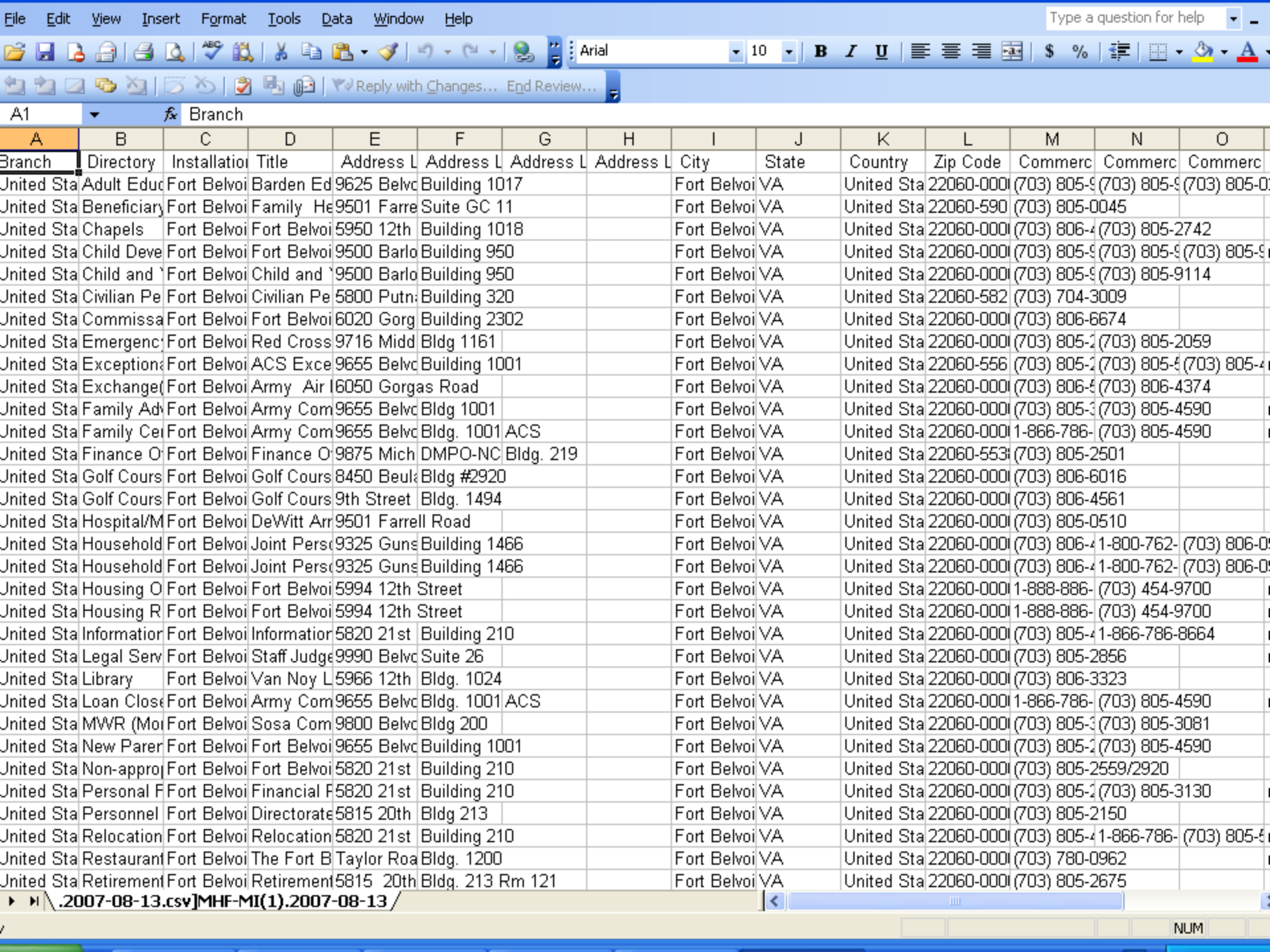
Select a link to plot up to 5 points of interest that are within 10 miles of the mapped location.

- Cultural
- Local Government
- Local Services
  - ATM
  - Bank
  - Hospital
  - Pharmacy
  - Restaurant
  - Shopping
- Nearby Installations
- Recreation
- Travel

★ Fort Myer Military Community (FMMC)

Download Results

- All contacts for an installation
- All contacts by Directory
- All contacts by Service by Directory
- Into Excel spreadsheet


File Edit View Insert Format Tools Data Window Help
Type a question for help
Arial 10
Reply with Changes... End Review...
A1 Branch

Branch	Directory	Installatio	Title	Address L	Address L	Address L	Address L	City	State	Country	Zip Code	Commerc	Commerc	Commerc
United Sta	Adult Educ	Fort Belvoi	Barden Ed	9625 Belvc	Building 1017			Fort Belvoi	VA	United Sta	22060-000	(703) 805-9	(703) 805-9	(703) 805-0
United Sta	Beneficiary	Fort Belvoi	Family He	9501 Farre	Suite GC 11			Fort Belvoi	VA	United Sta	22060-590	(703) 805-0045		
United Sta	Chapels	Fort Belvoi	Fort Belvoi	5950 12th	Building 1018			Fort Belvoi	VA	United Sta	22060-000	(703) 806-4	(703) 805-2742	
United Sta	Child Deve	Fort Belvoi	Fort Belvoi	9500 Barlo	Building 950			Fort Belvoi	VA	United Sta	22060-000	(703) 805-9	(703) 805-9	(703) 805-9
United Sta	Child and `	Fort Belvoi	Child and `	9500 Barlo	Building 950			Fort Belvoi	VA	United Sta	22060-000	(703) 805-9	(703) 805-9114	
United Sta	Civilian Pe	Fort Belvoi	Civilian Pe	5800 Putn	Building 320			Fort Belvoi	VA	United Sta	22060-582	(703) 704-3009		
United Sta	Commissa	Fort Belvoi	Fort Belvoi	6020 Gorg	Building 2302			Fort Belvoi	VA	United Sta	22060-000	(703) 806-6674		
United Sta	Emergenc	Fort Belvoi	Red Cross	9716 Midd	Bldg 1161			Fort Belvoi	VA	United Sta	22060-000	(703) 805-2	(703) 805-2059	
United Sta	Exceptiona	Fort Belvoi	ACS Exce	9655 Belvc	Building 1001			Fort Belvoi	VA	United Sta	22060-556	(703) 805-2	(703) 805-9	(703) 805-4
United Sta	Exchange(	Fort Belvoi	Army Air I	6050 Gorgas Road				Fort Belvoi	VA	United Sta	22060-000	(703) 806-9	(703) 806-4374	
United Sta	Family Ad	Fort Belvoi	Army Com	9655 Belvc	Bldg 1001			Fort Belvoi	VA	United Sta	22060-000	(703) 805-3	(703) 805-4590	
United Sta	Family Cer	Fort Belvoi	Army Com	9655 Belvc	Bldg. 1001	ACS		Fort Belvoi	VA	United Sta	22060-000	1-866-786-	(703) 805-4590	
United Sta	Finance O	Fort Belvoi	Finance O	9875 Mich	DMPO-NC	Bldg. 219		Fort Belvoi	VA	United Sta	22060-553	(703) 805-2501		
United Sta	Golf Cours	Fort Belvoi	Golf Cours	8450 Beula	Bldg #2920			Fort Belvoi	VA	United Sta	22060-000	(703) 806-6016		
United Sta	Golf Cours	Fort Belvoi	Golf Cours	9th Street	Bldg. 1494			Fort Belvoi	VA	United Sta	22060-000	(703) 806-4561		
United Sta	Hospital/M	Fort Belvoi	DeWitt Arr	9501 Farrell Road				Fort Belvoi	VA	United Sta	22060-000	(703) 805-0510		
United Sta	Household	Fort Belvoi	Joint Pers	9325 Guns	Building 1466			Fort Belvoi	VA	United Sta	22060-000	(703) 806-4	1-800-762-	(703) 806-0
United Sta	Household	Fort Belvoi	Joint Pers	9325 Guns	Building 1466			Fort Belvoi	VA	United Sta	22060-000	(703) 806-4	1-800-762-	(703) 806-0
United Sta	Housing O	Fort Belvoi	Fort Belvoi	5994 12th Street				Fort Belvoi	VA	United Sta	22060-000	1-888-886-	(703) 454-9700	
United Sta	Housing R	Fort Belvoi	Fort Belvoi	5994 12th Street				Fort Belvoi	VA	United Sta	22060-000	1-888-886-	(703) 454-9700	
United Sta	Information	Fort Belvoi	Information	5820 21st	Building 210			Fort Belvoi	VA	United Sta	22060-000	(703) 805-4	1-866-786-8664	
United Sta	Legal Serv	Fort Belvoi	Staff Judge	9990 Belvc	Suite 26			Fort Belvoi	VA	United Sta	22060-000	(703) 805-2856		
United Sta	Library	Fort Belvoi	Van Noy L	5966 12th	Bldg. 1024			Fort Belvoi	VA	United Sta	22060-000	(703) 806-3323		
United Sta	Loan Close	Fort Belvoi	Army Com	9655 Belvc	Bldg. 1001	ACS		Fort Belvoi	VA	United Sta	22060-000	1-866-786-	(703) 805-4590	
United Sta	MWR (Mor	Fort Belvoi	Sosa Com	9800 Belvc	Bldg 200			Fort Belvoi	VA	United Sta	22060-000	(703) 805-3	(703) 805-3081	
United Sta	New Parer	Fort Belvoi	Fort Belvoi	9655 Belvc	Building 1001			Fort Belvoi	VA	United Sta	22060-000	(703) 805-2	(703) 805-4590	
United Sta	Non-appro	Fort Belvoi	Fort Belvoi	5820 21st	Building 210			Fort Belvoi	VA	United Sta	22060-000	(703) 805-2559/2920		
United Sta	Personal F	Fort Belvoi	Financial F	5820 21st	Building 210			Fort Belvoi	VA	United Sta	22060-000	(703) 805-2	(703) 805-3130	
United Sta	Personnel	Fort Belvoi	Directorate	5815 20th	Bldg 213			Fort Belvoi	VA	United Sta	22060-000	(703) 805-2150		
United Sta	Relocation	Fort Belvoi	Relocation	5820 21st	Building 210			Fort Belvoi	VA	United Sta	22060-000	(703) 805-4	1-866-786-	(703) 805-5
United Sta	Restaurant	Fort Belvoi	The Fort B	Taylor Roa	Bldg. 1200			Fort Belvoi	VA	United Sta	22060-000	(703) 780-0962		
United Sta	Retirement	Fort Belvoi	Retirement	5815 20th	Bldg. 213 Rm 121			Fort Belvoi	VA	United Sta	22060-000	(703) 805-2675		

Military OneSource

- 24/7 personal assistance
- Local Community Information referral and contacts
- New fact sheets and community tools
- Links to military and local community resources through Relocation Essentials

http://www.relocationessentials.com/aff/militaryonesource/default.aspx

Military OneSource

Military OneSource - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Address http://www.relocationessentials.com/aff/militaryonesource/default.aspx
Military HOMEFRONT | Pay Charts | TRICARE | Military Discounts
CONTACT US / HELP / LOGIN / REGISTRATION / HOME
MILITARY ONESOURCE
CALL 1-800-342-9647 AVAILABLE 24/7
Wednesday, June 06, 2007
SEARCH All for
AREAS OF INTEREST
Scroll to select a subject area.
Applying to College
BROWSE BY CATEGORY
Spouse Training, Education & Career
Children & Youth
Parenting
Children's Education
Money Matters
Special Needs
Smooth Moves (Relocation)
Lifelong Learning, College & Career
Trauma, Crisis & Violence
Deployment
Legal Matters
Addiction & Recovery
Substance Abuse
Other Addictions
Elder Care
Military 101
Transition to Civilian Life
Community Information
Relocating is a big step. In addition to finding a home, you need to make sure the community you are considering really suits your needs. The key is to gather as much information as possible about your prospective community so you can make an informed decision. Below, you can learn about and compare various cities, states, and communities throughout the United States.
Cost of Living
Compare the cost of living of various cities and regions you are considering.
Learn More >>
School Report Cards
Find out important facts about area schools and school districts in your new area of residence.
Learn More >>
Community Comparison
Preview and compare community data of various cities you are considering.
Learn More >>
Salary Analyzer
Find out how your occupation, experience level, and current salary compare to other cities.
Learn More >>
Crime Reports
Get the latest and most accurate statistics for any city in the United States.
Learn More >>
Community Explorer
The perfect tool for narrowing down or finding that perfect neighborhood.
Learn More >>
Calculators
Use our suite of calculators to help
Jobs Network
Look for the great jobs throughout the
Done
Internet
start
America Onlin...
4 Microsoft ...
6 Internet E...
Microsoft Po...
DIMS_Users_...
8:34 AM

DIMS New Users Orientation

MC&FP Program Support Group

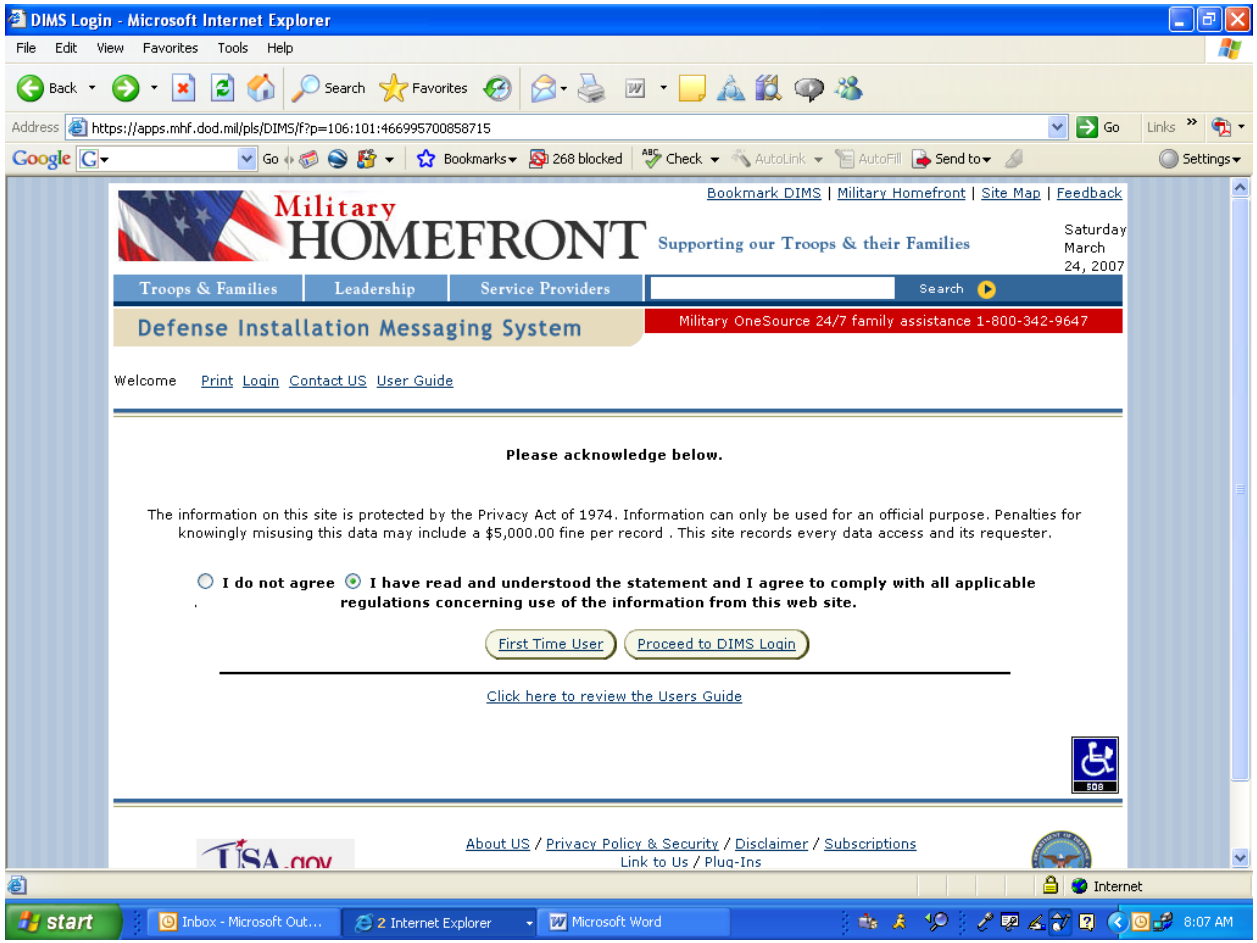
Defense Installation Messaging System (DIMS)

July, 2007

DIMS User Orientation

- Purpose
- Signing in
- Sending a message
- Replying to a message

Welcome Screen


DIMS Login - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites
Address https://apps.mhf.dod.mil/pls/DIMS/f?p=106:101:466995700858715
Go Links
Google Go Bookmarks 268 blocked Check AutoLink AutoFill Send to Settings
Bookmark DIMS | Military Homefront | Site Map | Feedback
Military HOMEFRONT
Supporting our Troops & their Families
Saturday March 24, 2007
Troops & Families
Leadership
Service Providers
Search
Defense Installation Messaging System
Military OneSource 24/7 family assistance 1-800-342-9647
Welcome Print Login Contact US User Guide
Please acknowledge below.
The information on this site is protected by the Privacy Act of 1974. Information can only be used for an official purpose. Penalties for knowingly misusing this data may include a $5,000.00 fine per record . This site records every data access and its requester.
I do not agree
I have read and understood the statement and I agree to comply with all applicable regulations concerning use of the information from this web site.
First Time User
Proceed to DIMS Login
Click here to review the Users Guide
About US / Privacy Policy & Security / Disclaimer / Subscriptions
Link to Us / Plug-Ins
Internet
start
Inbox - Microsoft Out...
2 Internet Explorer
Microsoft Word
8:07 AM

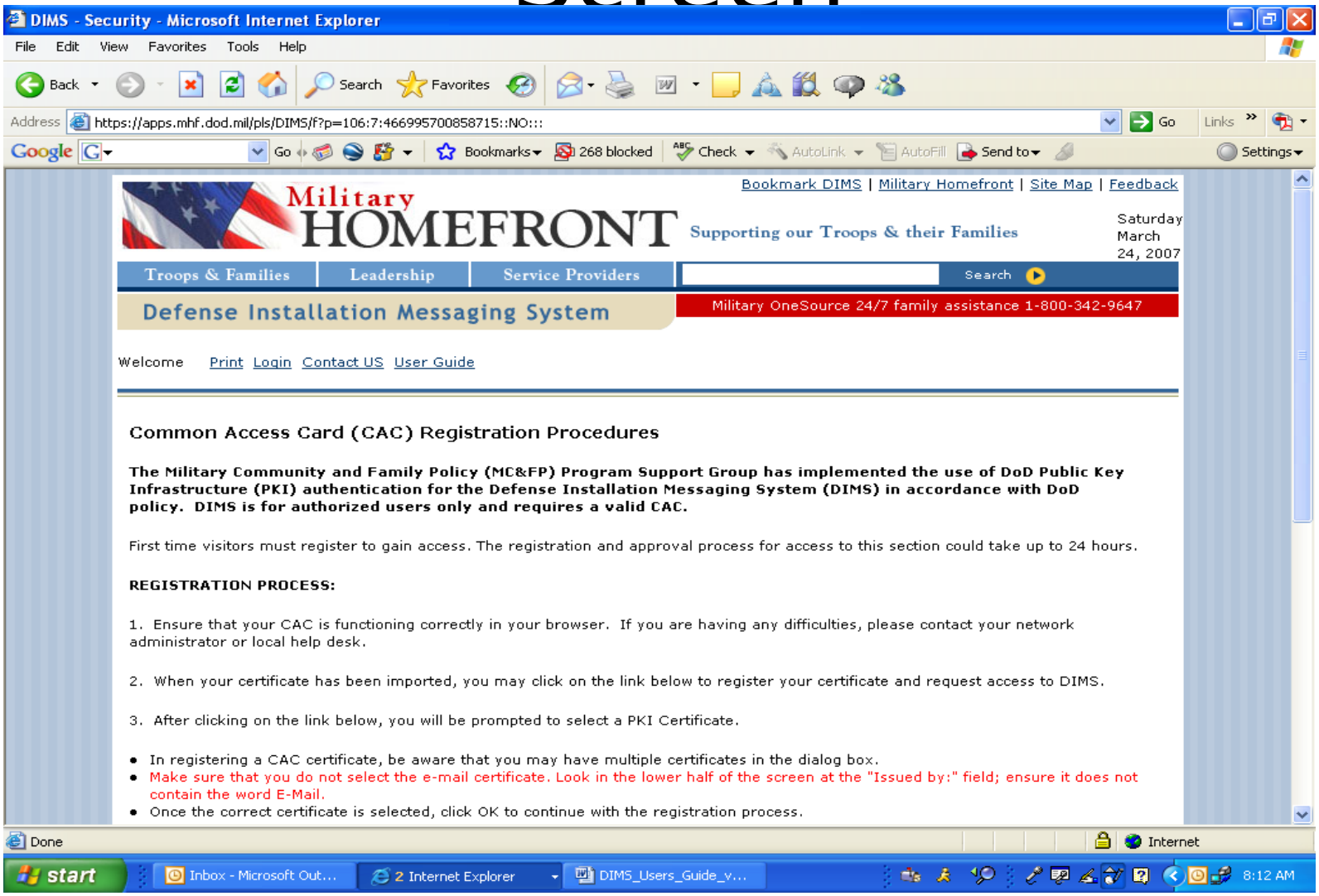
DIMS Purpose

- Used by installation relocation staff to communicate with DoD editors
- Improve quality and speed of response
- 23 Topics within 7 Categories
- Contacts in 55 MI Directories
- Major Unit Listings
- Photo Galleries

Getting Access to DIMS

- **DoD Common Access Card (CAC) *only access to DIMS*.**
- **URL https://apps.mhf.dod.mil/DIMS.**
- **On this page select “I have read and agree” for the terms and conditions, then select “first time user.”**
- **You only need to register once.**
- **Registration becomes inactive after 90 days if not used.**
- **Issues call Help Desk 1-888-363-6431.**

CAC Card Registration Screen


DIMS - Security - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites
Address https://apps.mhf.dod.mil/pls/DIMS/f?p=106:7:466995700858715::NO:::
Go Links
Google Go Bookmarks 268 blocked Check AutoLink AutoFill Send to Settings
Bookmark DIMS | Military Homefront | Site Map | Feedback
Military HOMEFRONT
Supporting our Troops & their Families
Saturday March 24, 2007
Troops & Families
Leadership
Service Providers
Search
Defense Installation Messaging System
Military OneSource 24/7 family assistance 1-800-342-9647
Welcome Print Login Contact US User Guide
Common Access Card (CAC) Registration Procedures
The Military Community and Family Policy (MC&FP) Program Support Group has implemented the use of DoD Public Key Infrastructure (PKI) authentication for the Defense Installation Messaging System (DIMS) in accordance with DoD policy. DIMS is for authorized users only and requires a valid CAC.
First time visitors must register to gain access. The registration and approval process for access to this section could take up to 24 hours.
REGISTRATION PROCESS:
1. Ensure that your CAC is functioning correctly in your browser. If you are having any difficulties, please contact your network administrator or local help desk.
2. When your certificate has been imported, you may click on the link below to register your certificate and request access to DIMS.
3. After clicking on the link below, you will be prompted to select a PKI Certificate.
In registering a CAC certificate, be aware that you may have multiple certificates in the dialog box.
Make sure that you do not select the e-mail certificate. Look in the lower half of the screen at the "Issued by:" field; ensure it does not contain the word E-Mail.
Once the correct certificate is selected, click OK to continue with the registration process.
Done
Internet
start
Inbox - Microsoft Out...
2 Internet Explorer
DIMS_Users_Guide_v...
8:12 AM

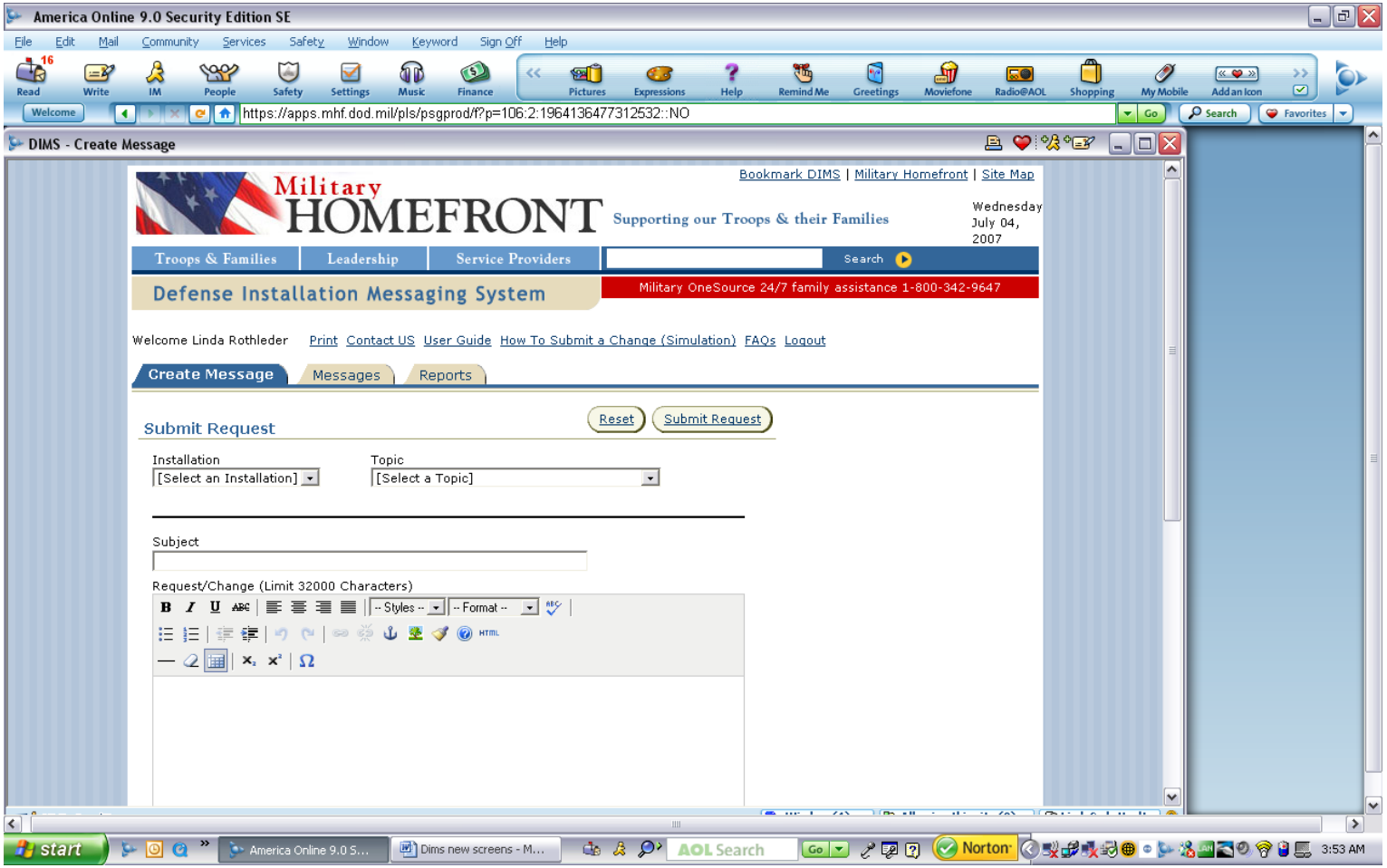
Features of the DIMS

- **Bookmark DIMS** – Select this link to add the DIMS URL to your Favorites list.
- **Print** – Allows you to print the contents of the current page on your local printer.
- **Contact US –** Tells you how to contact the Help Desk. The Help Desk phone number is 1.888.363.6431 (DoDMHF1) or use the “contact us” link at the top of the page.
- **User Guide –** Allows you to download a PDF file of the current DIMS User Guide
- **How To Submit a Change (Simulation) –** Allows you to view a tutorial on how to use the DIMS messaging system.
- **Frequently Asked Questions** – Allows you to research some answers to issues and problems.
- **Logout** - Logs you out of DIMS and closes the browser window for the current session.

Features of Create Message Screen

- The **Create Message** tab contains the **Submit Request** form. This looks and functions like a standard e-mail system. Note the following features:
  - **Installation Name –** dropdown menu
  - **Topic –** dropdown menu
  - **Subject** – line is an open field.
  - **Request/Change** - area that includes a character counter and Spell Check function.
  - **Attachment** - area with **Browse** button – Word, rich text file, and text file documents and image files only may be attached.
  - **Reset** – button will delete all information in the message field
  - **Submit Request** – button to send request

Create a Message Screen



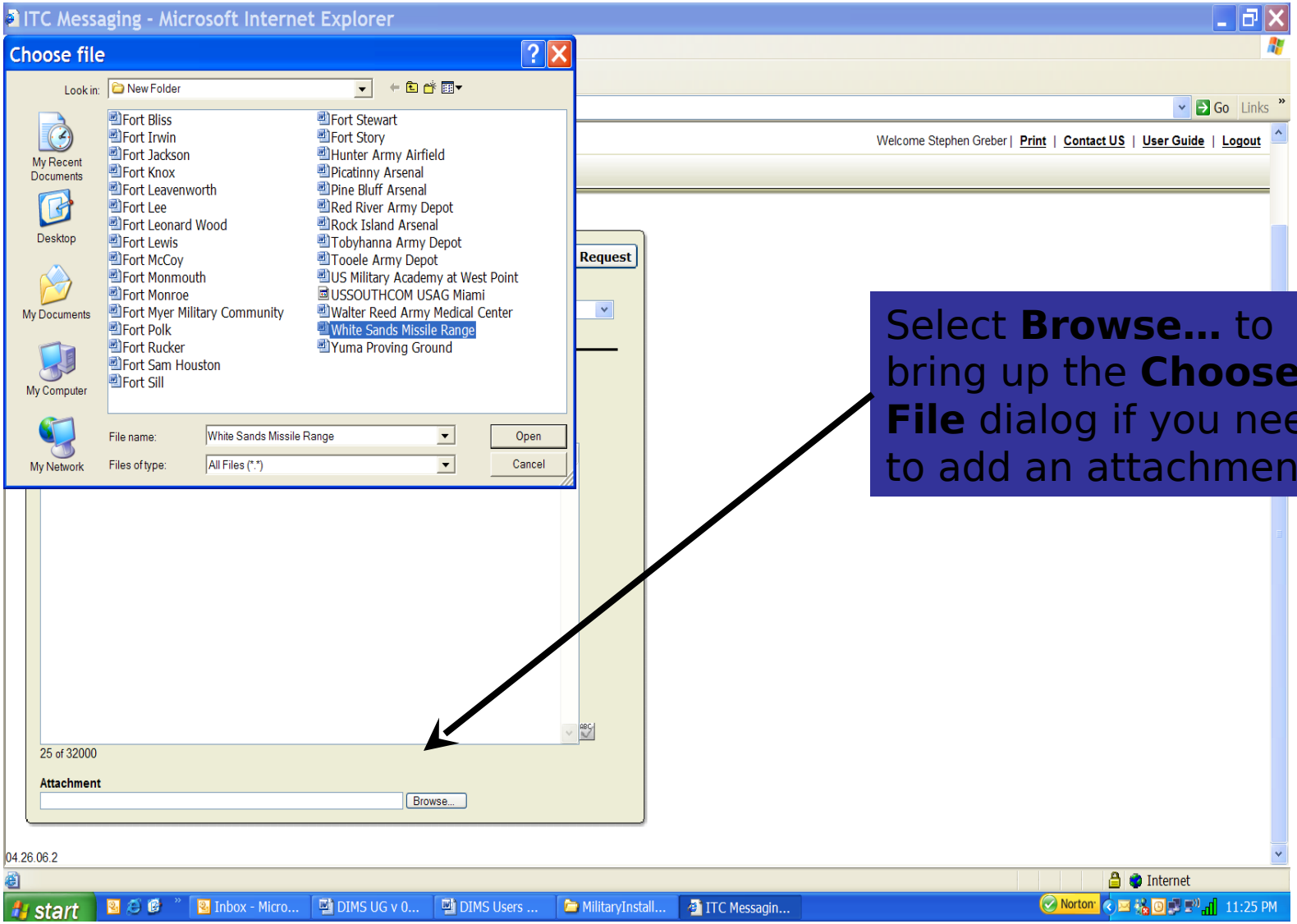
Submitting a Request

- To submit a request or change through DIMS:
  - ***Step 1*: Select Installation and Topic** – Use the dropdowns to indicate the Topic to which the change applies. If this change is applicable to more than one topic, please be specific in your e-mail to the editors.
  - ***Step 2:* Enter Subject and Request/Change Text** -- Indicate the specific subject and the requested change in the **Subject** and **Request/Change** areas on the **Submit Request** form. You do this by selecting the area (e.g., by clicking on it) and entering your text.
  - While you are entering your message, the **Character Counter** will tell you how much more room you have left for your input.
  - Use the **Spell Check** button to check your spelling at any time.
  - ***Note****: Do not select the* ***Reset*** *button unless you need to completely clear (start over) the* ***Submit Request*** *form.*
  - Your message must clearly describe the change that needs to be made to the content. You must:
    - **Include the name of the installation for which you are requesting a change.**
    - **Show the current text that is in place and the requested changes to the text.**
    - **Include a commercial phone number where you can be reached.**

Recommended Ways to Make Changes

- Simple changes insert into DIMS message
- More complex changes in a MS Word document using “Tools”, “Track Changes” or colors to denote changes.
  - Must show changes
  - Do not send replace the entire text if only a few words have changed
  - Combine all of your information into one Word file following the content manual

Choose File for Attachment



Select **Browse…** to bring up the **Choose File** dialog if you need to add an attachment

Rules for Attachments

- Narrative
  - Word file (*.doc)
  - Rich text format file (*.rtf)
  - Text file (*.txt)
- Images
  - JPEG (*.jpg) preferred
  - GIF (*.gif)
  - Maximum file size
    - 100KB per image
    - 640 x 480 pixels (307,200 pixels total)
  - Scanned photos
    - Original should be 4x4 or 4x6
    - 300 dots per inch (dpi)
- One attachment per message – narrative and image changes require two messages

DIMS Automated Messages

- DIMS will automatically send an e-mail to the address you provided when you registered as a DIMS user when:
  - The editors have a clarification question
  - Your request is complete.
- The status of your request will change as it is reviewed and processed by the Editors. When editorial actions on your request have been completed, you will receive a final status message that tells you that the status of your request is “Completed.”

Responding to DIMS Messages

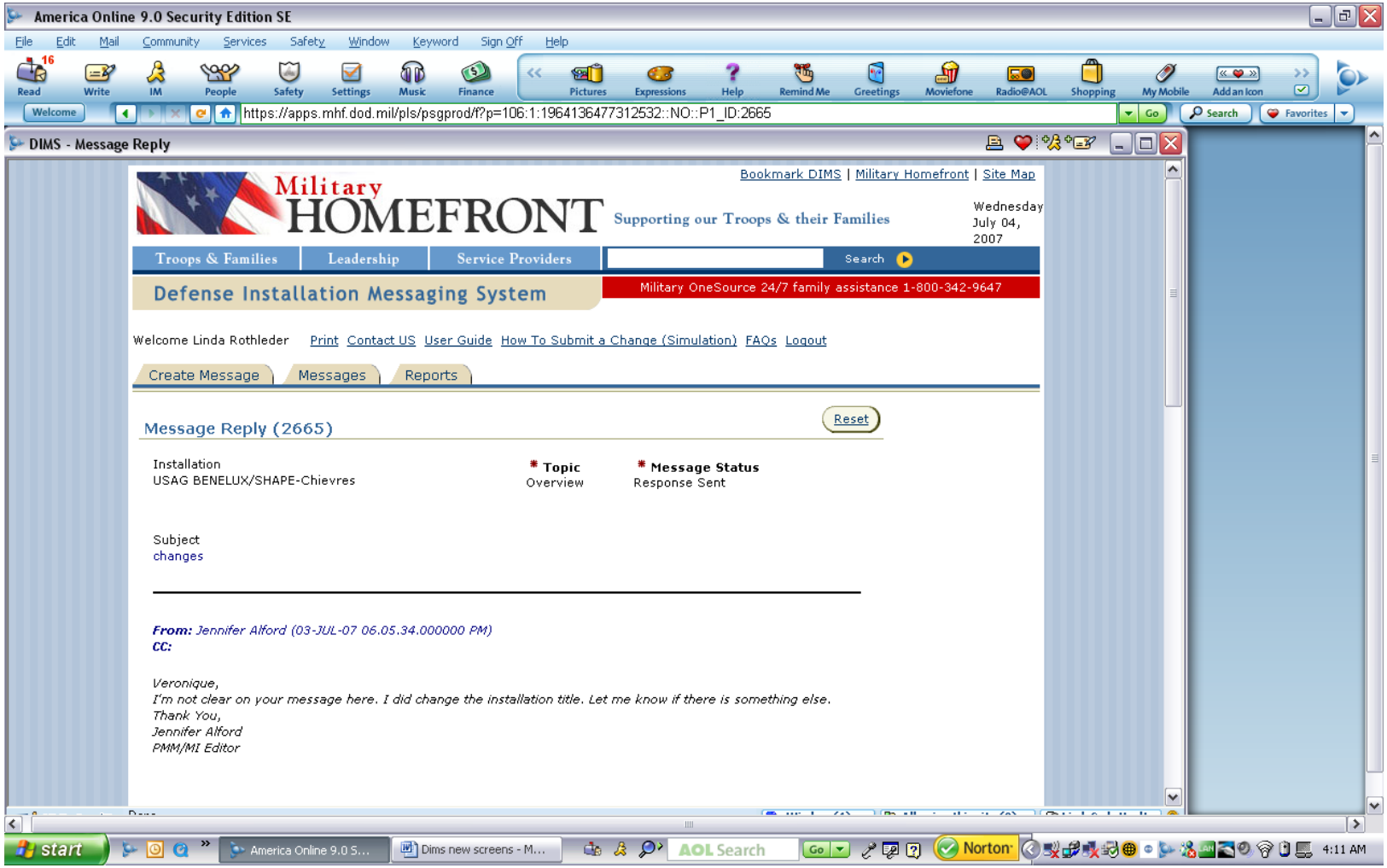
- You may receive e-mail requiring a response
- These e-mail notifications include a hyperlink to DIMS

A Defense Installation Messaging System (DIMS) message was sent to you from linda.rothleder@mhf.dod.mil. To view this message in DIMS, click on the link below.

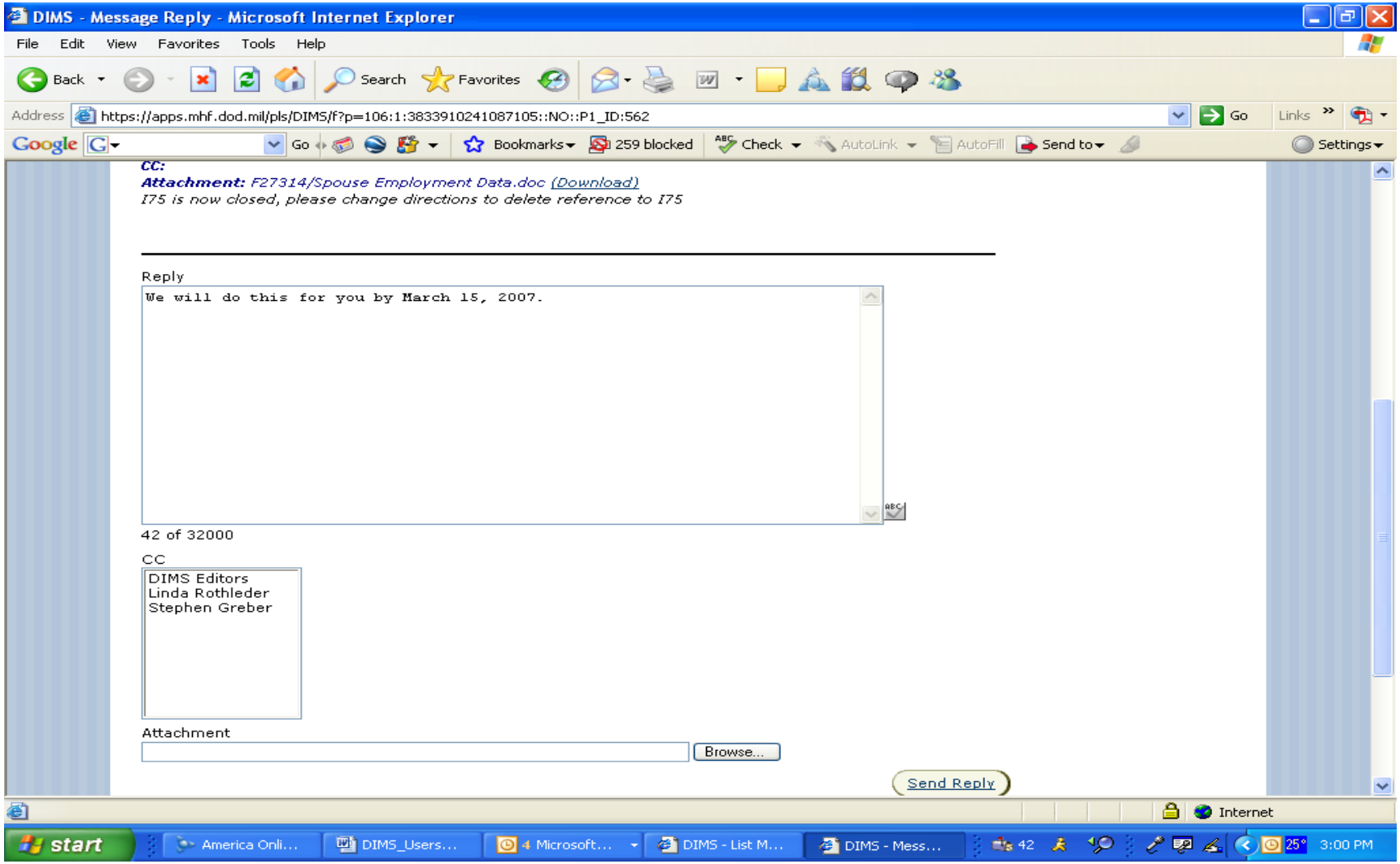
https://apps.itc.dod.mil/pls/DIMS/f?p=106:1:::NO::P1_ID:261

- Follow hyperlink to view and reply

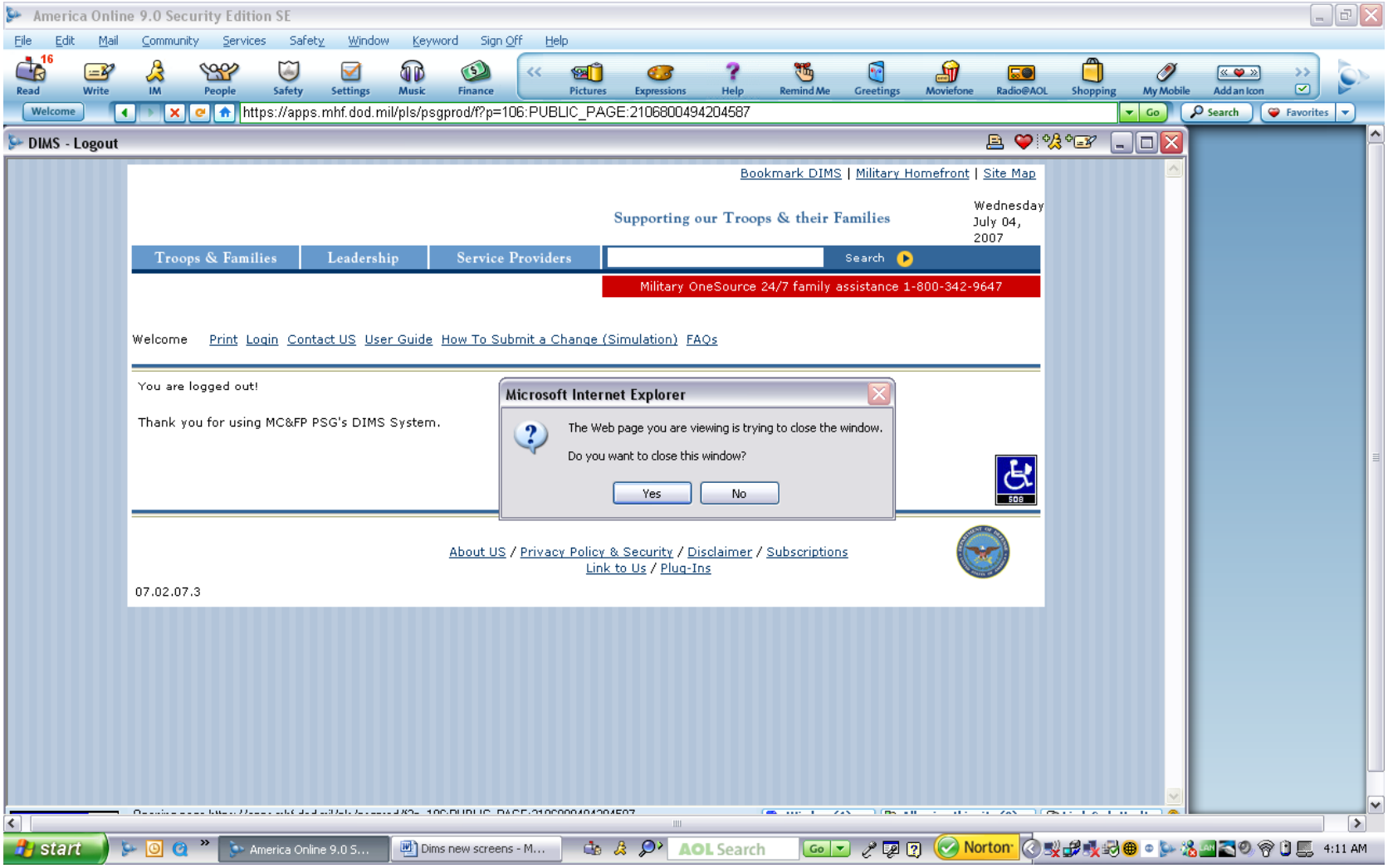
Message Reply Clarification



Replying to a Clarification



Log out


America Online 9.0 Security Edition SE
File Edit Mail Community Services Safety Window Keyword Sign Off Help
Read Write IM People Safety Settings Music Finance Pictures Expressions Help Remind Me Greetings Moviefone Radio@AOL Shopping My Mobile Add an Icon
Welcome
https://apps.mhf.dod.mil/pls/psgprod/f?p=106:PUBLIC_PAGE:2106800494204587
Go
Search
Favorites
DIMS - Logout
Bookmark DIMS | Military Homefront | Site Map
Supporting our Troops & their Families
Wednesday July 04, 2007
Troops & Families
Leadership
Service Providers
Search
Military OneSource 24/7 family assistance 1-800-342-9647
Welcome Print Login Contact US User Guide How To Submit a Change (Simulation) FAQs
You are logged out!
Thank you for using MC&FP PSG's DIMS System.
Microsoft Internet Explorer
The Web page you are viewing is trying to close the window.
Do you want to close this window?
Yes
No
508
About US / Privacy Policy & Security / Disclaimer / Subscriptions
Link to Us / Plug-Ins
07.02.07.3
start
America Online 9.0 S...
Dims new screens - M...
AOL Search
Go
Norton
4:11 AM

Review

- DIMS is used to send changes to your installation information
- Explain change in your message
- Attach narrative or image (only one per request)
- Respond to clarification questions promptly

Getting Help

- MHF will have a Relocation Service Providers page
- Contains all current materials: Users Guide, Content Manuals; Marketing Materials, Training Materials; Important Messages
- Download and Read User Guide
- Use the simulation
- E-mail Help Desk

  support@mhf.dod.mil
- Call the Help Desk

  1-888-363-4821

  (1-888-DODITC1)

Content Manuals

- Major Installations
- Small Installations (separate content instruction)
- Must follow guidance as presented
  - MHF editor review continuous
- Quarterly review requirement
  - Proactive
  - Must affirm that you have reviewed and send message through DIMS
- Some flexibility
- Includes Standardized Text
  - Cannot be edited
  - Can include installation specific information under Standardized Text